

Argyll and Bute Council
Comhairle Earra Ghaidheal agus Bhoid

Customer Services
Executive Director: Douglas Hendry



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30 January 2013

NOTICE OF MEETING

A meeting of the **MID ARGYLL, KINTYRE & THE ISLANDS AREA COMMITTEE** will be held in the **COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD, PA31 8RT** on **WEDNESDAY, 6 FEBRUARY 2013** at **10:30 AM**, which you are requested to attend.

Douglas Hendry
Executive Director - Customer Services

BUSINESS

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES**
Mid Argyll, Kintyre and the Islands Area Committee 5 December 2012 (Pages 1 - 8)
- 4. PUBLIC AND COUNCILLORS QUESTION TIME**
- 5. CARRADALE COMMUNITY CARE**
Presentation by Dr Sarah-Anne Munoz, Centre for Rural Health and Shelagh Cameron, East Kintyre Community Council
- 6. ARGYLL AND BUTE ADULT PROTECTION COMMITTEE - BIENNIAL**
Report by Lead Officer for Adult Protection and Area Manager for Adult Protection (Pages 9 - 60)
- 7. SCOTTISH AMBULANCE SERVICE**
Update by Area Service Manager – Argyll and Clyde
- 8. LOCHGILPHEAD JOINT CAMPUS SCHOOL**
Update by Principal of Lochgilphead Joint Campus (Pages 61 - 82)
- 9. ROADS ISSUES**
Report by Head of Roads and Amenity Services (Pages 83 - 84)

- 10. JACOBS REPORT - A83 - TO FOLLOW**
- 11. USEABLE CAPITAL RECEIPTS**
Report by Executive Director – Customer Services (Pages 85 - 88)
- 12. FERRY SERVICE - NEW QUAY CAMPBELTOWN**
A verbal update by Marine Operations Manager
- 13. SCOTTISH FERRIES PLAN**
Report by Executive Director – Development and Infrastructure Services, dated 18 January 2013, submitted (Pages 89 - 94)
- 14. GM DUNCAN BEQUEST**
Report by Area Governance Manager (Pages 95 - 102)
- 15. CHILDREN'S CHAMPION**
Report by the Executive Director of Community Services (Pages 103 - 108)
- E1 16. GRANT OF SERVITUDE RIGHT OF ACCESS TO FORESTRY COMMISSION**
Report by Executive Director – Customer Services (Pages 109 - 116)
- E1 17. SALE OF GARAGE 4, THE ARCHES**
Report by Executive Director - Customer Services (Pages 117 - 118)

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an “E” on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraph is:-

- E1 Paragraph 8** The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services.

MID ARGYLL, KINTYRE & THE ISLANDS AREA COMMITTEE

Councillor Rory Colville	Councillor Robin Currie	Councillor Anne Horn (Chair)
Councillor Donald Kelly (Vice-Chair)	Councillor Donald MacMillan	Councillor John McAlpine
Councillor Douglas Philand	Councillor John Semple	Councillor Sandy Taylor

Shirley MacLeod – Area Governance Manager

Contact: Theresa McLetchie - Tel: 01546 604511

**MINUTES of MEETING of MID ARGYLL, KINTYRE & THE ISLANDS AREA COMMITTEE held in
the ARGLL COLLEGE, STEWART ROAD, CAMPBELTOWN PA28 6AT
on WEDNESDAY, 5 DECEMBER 2012**

Present:

Councillor Anne Horn (Chair)

Councillor Rory Colville
Councillor Robin Currie
Councillor Donald MacMillan
Councillor John Semple

Councillor Donald Kelly (Vice-Chair)
Councillor John McAlpine
Councillor Douglas Philand
Councillor Sandy Taylor

Tricia O'Neill
Audrey Baird
David Clements
Margaret Moncur
Stewart Clark
Kevin Baker
Stephen Harrison
Catriona Hood
Alison Hunter
Fergus Murray
Sybil Johnson
Roy Alexander

Central Governance Manager
Community Development Officer
IOD Programme Manager
Principal Accountant
Roads Performance Manager
Culture & Library Development Officer
Deputy Head Teacher, Islay High School
Head Teacher, Tarbert Academy
Adult Care Manager
Development Policy Manager
Senior Planning & Strategies Officer
Estates Surveyor

1. APOLOGIES

Apologies for absence were intimated on behalf of the following:-

Councillor Semple (who was attending a separate meeting on official Council business).
Councillor Donald MacMillan
Professor Colin Davidson – Craignish CC

2. DECLARATIONS OF INTEREST

Councillor Douglas Philand declared a non financial interest in relation to the Disposal of Land at St Clair Road, he left the room and took no part in the discussion of the application which is dealt with at Item 10 of this Minute

3. MINUTES FROM THE PREVIOUS MEETING HELD ON 3 OCTOBER 2012 AND 7 NOVEMBER 2012

The Minute of the previous meetings held on 3 October and 7 November, 2012 were approved as true and correct records.

4. PUBLIC AND COUNCILLORS QUESTION TIME

The Chair invited questions from Members and the public in attendance.

There were no questions submitted.

5. CHIEF EXECUTIVE

(a) AREA SCORECARDS

Members considered a report detailing the proposed MAKI Area Scorecard.

Discussion followed in regards Members concerns at the lack of detail on the Scorecard on specific issues of concern. These included:-

Dog Fouling

ACHA waiting lists – to determine categories of housing required

Action: David Clements would liaise with the relevant Heads of Services to:-

1. Ensure responsible person was updated and amend the Scorecard accordingly.
2. Update information in respect of ACHA and RSLs where required

Decision:

Members agreed to the recommendations contained within the report.

(Reference: A report by the IOD Programme Manager, submitted).

(b) OFFICE OF THE SCOTTISH CHARITY REGULATOR (OSCR) - REQUIREMENTS FOR ARGYLL AND BUTE COUNCIL TRUST FUNDS

Members considered a report detailing the 21 OSCR registered Trust Funds administered by Argyll and Bute Council.

Councillor Kelly requested further information on the Educational Trust Scheme 1960.

Action: Margaret Moncur replied that she would request this detail from the Education Department.

In response to questions, the Committee were advised that a report would be presented to Council in relation to the amalgamation of trust funds early in the New Year and this would refer to administration costs

Decision:

Members agreed to note the report.

(Reference: A report by the Principal Accountant, submitted).

6. COMMUNITY SERVICES

(a) ISLAY HIGH SCHOOL REPORT

Members considered a report by the Deputy Head Teacher of Islay High School, detailing the performance and results of pupils.

Councillor Currie requested that future reports should provide detail on leaver destinations for pupils leaving the school.

Discussion continued in regards:-

- Pupils attainment and progression to higher education.
- Staffing levels at the school, the recruitment process and the possible reinstatement of the 'rural allowance'

Action: The Central Governance Manager agreed to provide a report to a future MAKI Area Committee updating MAKI Members on the outcomes from the Working Group looking at teaching staff recruitment and retention issues.

Decision:

Members agreed to note the report.

(Reference: A report by the Deputy Head Teacher, submitted).

(b) TARBERT ACADEMY REPORT

The Chair and fellow MAKI Members congratulated Catriona Hood on her recent appointment as the new Rector of Campbeltown Grammar School. The Chair acclaimed the success and achievements realised by Catriona in her time as Head Teacher at Tarbert Academy. This included the new path in Tarbert which was widely used the local community.

Members considered a report by the Head Teacher of Tarbert Academy detailing the performance and achievements of pupils.

Decision:

Members agreed to note the report.

(Reference: A report by the Head Teacher, submitted).

(c) THIRD SECTOR GRANTS - PROPOSED SCORING PROCESS

Members considered a report proposing amendments to the process for all Third Sector grants (including Events and Festivals) for the financial period 2013/2014 and beyond.

Action: It was agreed that the Community Development Officer would

forward the link to access the funding application to Theresa McLetchie, who would circulate accordingly.

Decision:

Members agreed to the recommendations contained within the report.

(Reference: A report by the Community Development Manager, submitted).

(d) **EVENTS AND FESTIVALS**

The Committee considered a report by the Culture and Library Development Officer detailing the background to the Iona 2013 Celebrations and the associated work undertaken by officers within the Community Culture Department.

Discussion ensued in regards other events and initiatives including the forthcoming tribute to Naomi Mitchison planned for 2013 in Carradale. Councillor Kelly requested that Kevin Baker keep him updated on this issue. Councillor Currie raised concerns on the omission of any reference to the connection of St Columba with Columkille, Donegal and also the lack of Gaelic notated in the package. Kevin Baker replied that this was not the complete package and there would be an inclusion of Gaelic.

Decision:

Members agreed to note the report.

(Reference: A report by the Culture and Library Development Officer, submitted).

Decision:

Members agreed to note the report.

(Reference: A report by the Culture and Library Development Officer, submitted).

(e) **SOCIAL WORK ISSUES - TO FOLLOW**

The Committee considered a report highlighting the current work undertaken and the performance of the Area Social Work Team in the MAKI area.

Discussion ensued in regards the following issues:-

- Pyramid – the Adult Care Manager would closely monitor and compare these figures.
- Client packages – there were no clients awaiting packages in the Kintyre area.
- Bed Modelling – a forthcoming meeting was scheduled to give further discussion to this issue.

- Domestic care for early dementia sufferers – staffing issues

In regards the issue of Domestic care for dementia sufferers, the Adult Care Manager stated that domestic care usually requires to be privately purchased using associated benefits: Social Work staff provide support to access. The manager reported on recruitment problems in engaging staff to deliver homecare and detailed 2 organisations endeavouring to recruit staff; steps taken to deploy staff across health and social care and to address underlying staffing issues.

Action: The Adult Care Manager agreed to provide reports for the next MAKI Business Day meeting scheduled for 9 January, 2013 for the following:-

1. Telecare Costs
2. Child Protection Improvement Plan

(Reference: A report by the Adult Care Manager, tabled).

7. CUSTOMER SERVICES

(a) AREA COMMITTEE MEETING CYCLE

Members considered a report which outlined the proposed cycle of meeting for the MAKI Area Committee from April 2013 until March 2014.

Decision:

Members agreed the dates and that the matter of the venue for the June Meeting would be taken to the MAKI CPG meeting for further discussion.

(Reference: A report by the Area Governance Manager, submitted).

(b) CAPITAL RECEIPTS

Members considered a report which detailed the current position in regards Capital Receipts to allow forward planning on the use and allocation of the funding.

Discussion followed and Members requested that allocation dates be noted alongside the expenditure detail.

Action: The Area Governance Manager to indicate the allocation dates for relevant expenditure details.

Action: The Area Governance Manager to ascertain if the funding allocated to Ardrishaig Regeneration Masterplan was still required.

Decision:

Members agreed to the recommendation detailed within the report.

(Reference: A report by the Area Governance Manager, submitted).

8. DEVELOPMENT AND INFRASTRUCTURE SERVICES

(a) ROAD ISSUES

The Committee considered 2 reports providing updates on outstanding road-related issues in the MAKI area.

Decision:

The Committee agreed to note the reports.

(Reference: Reports by Roads Performance Manager, submitted).

(b) MANDATORY SPEED LIMITS - REVIEW OF SPEED ON A AND B ROADS - TO FOLLOW

The Committee considered a report advising on the process for assessing and setting local speed limits in accordance with the Scottish Government's ETLCD Circular No. 1/2006: Setting Local Speed Limits.

Members queried the process for responding to concerns over the proposed reduction in speed limits from 60-50mph on the stretch of road between Tarbert and Ardrishaig. Stewart Clark agreed to investigate the process and respond to Members

Decision:

Members agreed to note the report.

(Reference: A report by the Traffic and Development Officer, tabled).

(c) LOCAL DEVELOPMENT PLAN

Members considered a report detailing the main elements of the proposed Argyll and Bute Local Development Plan (LDP) with particular reference to land use issues within the Mid Argyll, Kintyre and the Islands area.

Decision:

The Committee agreed to recommend to the Council approval of the Proposed Argyll and Bute Local Development Plan for a 3 month period of public consultation commencing in mid-January 2013.

(Reference: A report by the Development Policy Manager, submitted)

The Committee resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for the following item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraph 9 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

Paragraph 9 Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

9. DISPOSAL OF VISITOR MOORINGS AT PORT ELLEN, ISLAY

Members considered a report providing the detail of the seabed moorings at Port Ellen, regulated by a licence granted by the Crown Estate and maintained by Argyll and Bute council.

Decision:

Members agreed:

1. That in the event of a failure to identify a third party to take over the moorings at Port Ellen by April, 2013, the moorings should be removed and the regulating Crown Estate licence be terminated, with the chains being disposed of to the Harbour Association.
2. However, if a third party was identified and a slight extension was required, then the Area Committee would be agreeable to this.

(Reference: A report by Estates Surveyor, submitted).

10. DISPOSAL OF LAND ST CLAIR ROAD, ARDRISHAIG

The Committee considered a report advising on the outcome of a recent marketing campaign in respect of the ground at the afore-mentioned address.

Decision:

Members agreed to the recommendation contained at 2.1 of the report.

(Reference: A report by the Estates Surveyor, submitted).

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Argyll and Bute Adult Protection Committee Biennial Report

**Allen Stevenson, Lead Officer Adult Protection
Rebecca Barr, Area Manager Adult Protection**

**Act
against
harm** |

Adult Support and Protection (Scotland) Act 2007

- Made the council the lead agency for making inquiries if it believes an adult may be at risk of harm
- Places a duty on many public bodies
 - To report to the council
 - To co-operate with the council
- Gives the council new legal powers to intervene where necessary



The Act also created multi-agency Adult Protection Committees

- The APC has an independent Chair
- The Chair is responsible for the Biennial Report that goes to the Scottish Government
- Nationally the agenda for adult protection is led by multi-agency policy forum

**Act
against
harm** |

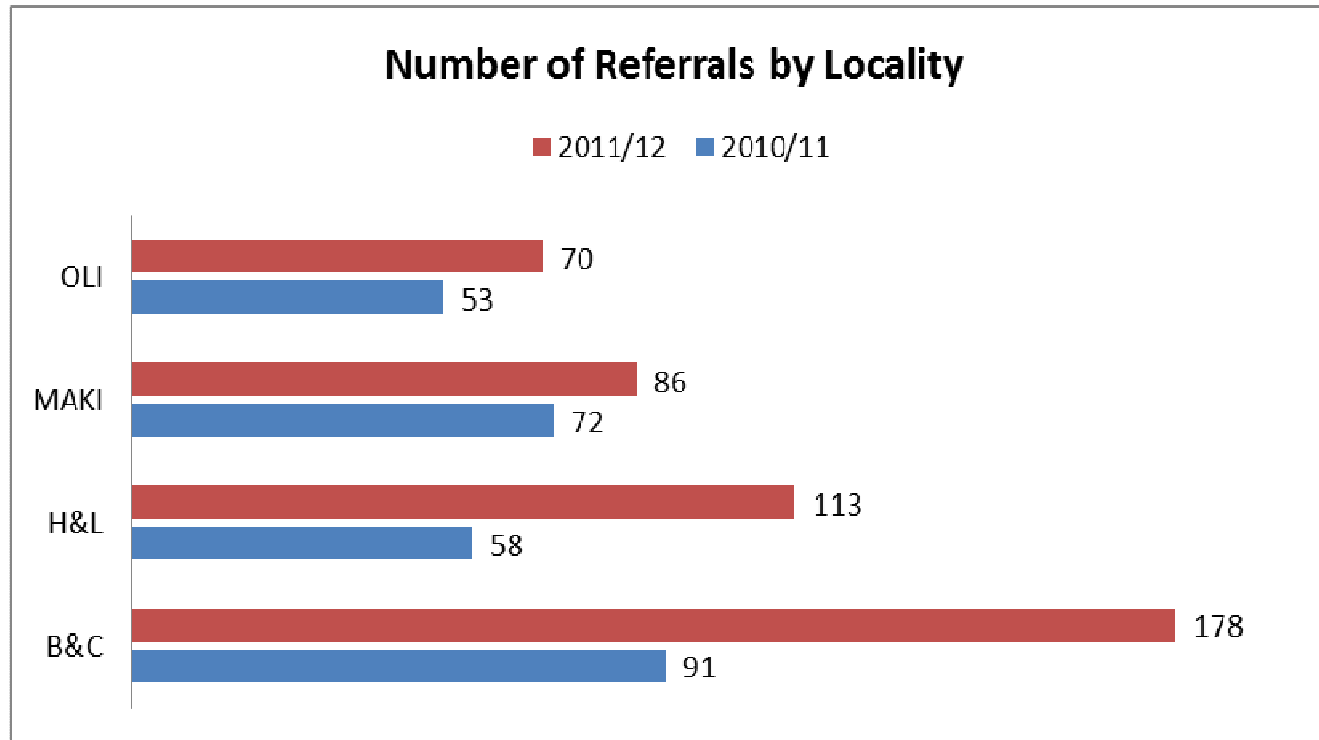
Who is an adult at risk?

Anyone 16 or over who meets all of the following 3 points:

- They are unable to safeguard their own well-being, property, rights or other interests
- They are at risk of harm (from another person or self-harm)
- They have a disability, mental disorder, illness or physical or mental infirmity that makes them more vulnerable to being harmed than people without such a condition

**Act
against
harm** |

Since the implementation of the Act Argyll and Bute have deal with over 1000 referrals



**Act
against
harm** |

The number of referrals in MAKI is rising, as in all other areas:

- 72 in 2011 up to 86 in 2012
- Last quarter 22% of referrals were for self-harm
- Most are not taken forward under adult protection procedures

**Act
against
harm** |

Who is making referrals in MAKI?

- The Police are the highest referrer: 65%
- 2 referrals from NHS staff
- 3 from care and support providers
- None from adults themselves, family members, neighbours or the public

**Act
against
harm** |

There are currently 5 national priorities:

- Financial harm
- Harm in residential care settings
- The development of a national dataset
- The engagement of NHS staff in adult protection
- Service user engagement

**Act
against
harm** |

What can you do to help?

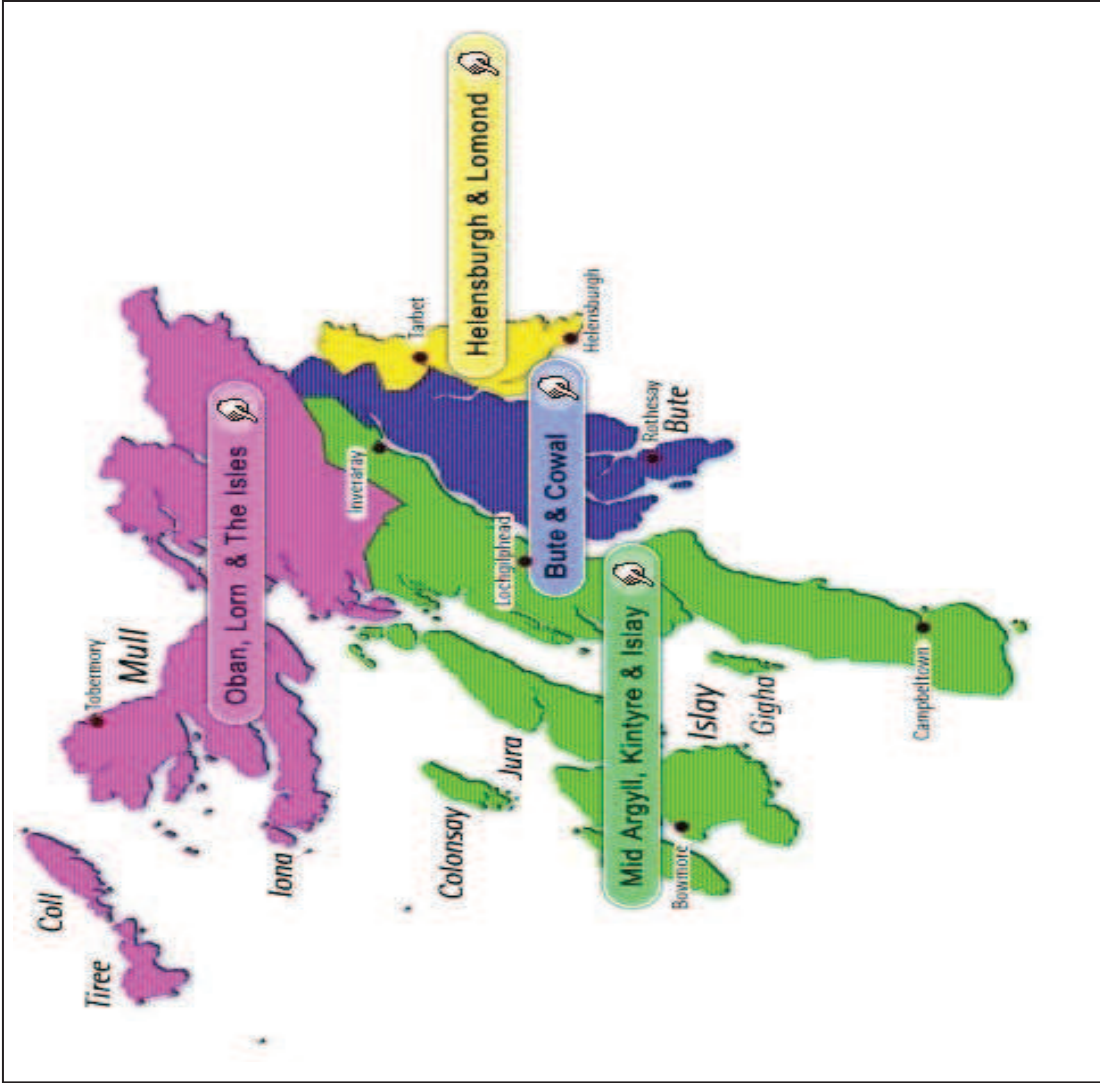
- Be aware that harm to adults can happen
- Help us to publicise adult support and protection: do you have links with the press?
- Talk to people about adult support and protection when you meet them

**Act
against
harm** |





Argyll and Bute Adult Protection Committee



Argyll and Bute Adult Protection Committee - Biennial Report April 2010 – March 2012



CHAIRMAN’S FOREWORD

This is my second Biennial Report as the Independent Chairman of the Argyll and Bute Adult Protection Committee. My first report covered the period from April 2008 to March, 2010. This report covers the period from April 2010 to March 2012.

My message in my first report was essentially, “We are started”. My message of this report is more complex. It is, “We are established; we have made much progress but we know there is more progress still to be made.” Delivering robust protection to all adults at risk of harm in Argyll and Bute is still to some extent “work in progress”; it probably always will be!

Referrals

Procedures for identifying and referring adults at risk of harm and for dealing with them when they are referred have been developed. These procedures are often being well observed within the Statutory and non-Statutory Agencies. This is not to say that implementation is perfect but the weaknesses are identified and there are plans to improve implementation. The full implementation of these procedures in all parts of all the agencies will require some considerable behavioural change by some. The Committee will be monitoring the achievement of that change closely.

However, I have concerns that there are many adults in Argyll and Bute who are at risk of harm but who are not referred.

I am concerned that the number of referrals coming from most non-Police sources is less than I would have expected.

I am also concerned that referrals from our islands and very remote mainland areas are very low indeed. In these close communities, it is very difficult for professionals to fulfil their responsibilities and refer adults who are at risk; they may well be a close friend or neighbour of the victim – or even of the perpetrator – but they owe it to all to allow their professionalism to shine through. The Committee will be monitoring this position closely.

The majority of referrals have come from Strathclyde Police. Most result in no further action under Adult Support and Protection (ASP) legislation. However, very importantly, these referrals mean that many vulnerable adults are “brought into the system” and are offered support from one agency or another, even although it is not under ASP legislation. Strathclyde Police are to be congratulated on how they have embraced the legislation.

Importantly referrals are increasing rapidly. This is good news. Unless adults at risk are referred, help cannot be offered.

Awareness

Clearly there is a way to go yet in getting the message about the provisions of The Act across not just to the general public but also to professionals who see vulnerable adults in the course of their work. We have now provided training, at various levels, to 1386 people in Argyll and Bute. I believe that the organisations in which these people work need to reinforce the notion that it is the responsibility of all professionals in all the agencies to identify adults at risk of harm and also to follow the procedures for referring these adults at risk.

We have also taken a number of initiatives to make sure that the 90,000 or so people who live in Argyll and Bute are aware of the provisions of the Act. There are posters and handbills around. We have also asked the many local newspapers in Argyll and Bute to help us get the message across. I am grateful to them for their ready co-operation.

Delivering the message to the public locally is very inefficient. It would be much more efficient – and much more effective if this was done nationally. I therefore encourage the Scottish Government act to raise awareness of the provisions of The Act with the public. I was very pleased that we were able to join together with a number of other APCs mostly in the West of Scotland, under the leadership of East Renfrewshire APC, to commission an advertising campaign on STV to significant effect. Such initiatives, however, do not compensate for the lack of national awareness raising campaigns using all the appropriate media.

Argyll & Bute Council

Argyll and Bute Council is the lead Agency for the implementation of the legislation. I am glad that the Council has maintained the budget allocation for Adult Protection. “It is important to note, however, that this is not the only resource committed to Adult Protection in Argyll and Bute. Many front line Social Work staff commit a lot of time to Adult Protection. There is a huge amount of Police time devoted to Adult Protection. Likewise NHS Highland commits substantial resources to Adult Protection – as do many non-Statutory agencies.” However, as the numbers of adults referred continues to rise, the time will come when it will not be possible to deliver adult support and protection within the current modest resources.

As Chair of the APC, I am a member of Argyll and Bute Council’s Child and Adult Protection Chief Officer Group – CAPCOG. I am grateful to my colleagues on CAPCOG for their encouragement and for their well-prepared challenge; their encouragement and challenge help my Committee ensure provisions are in place for adults in Argyll and Bute who are at risk to be offered support and protection.

Appreciation of those who deliver

Importantly, I am grateful to the hundreds of professionals across Argyll and Bute who have reacted to the Act's provisions. Because of their reactions, hundreds of adults in Argyll and Bute who were at risk are now not at risk.

My Committee holds its meeting all around Argyll and Bute, which is only right in such a massive geographical area. My thanks go to my Committee colleagues for undertaking yet more long journeys – even although long journeys are the stuff of working in Argyll and Bute. After each meeting, the Committee meets with local staff to understand how adult protection is being addressed on the ground and to understand how the agencies are working together at the local level. I have been extremely impressed at how professionals from the various agencies work enthusiastically and closely together. I would be happier if their close co-operation was better documented.

Ronnie McIlquham

Since 2009, Ronnie McIlquham, Area Manager, Adult Protection has made a huge contribution to Adult Support and Protection in Argyll and Bute – its introduction, development and operation. He retires in August, 2012. He has inspired hundreds of people to embrace the agenda and, very importantly, has set out clear plans for the way forward now that we have not just “started the journey” (as reported in my last report) but have “identified the issues we need to address” as set out in this report. I am very grateful to Ronnie for the huge contribution he has made.

He will be a very hard act to follow. The Committee and I acknowledge his huge contribution.



Bill Brackenridge Independent Chair

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1. The Argyll & Bute Adult Protection Committee

'Each Council must establish a committee' S42 (1) ASP(S)A 2007

The Members of the Argyll & Bute Adult Protection Committee are:

Bill Brackenridge	Independent Chair	Chairman
Ronnie McIlquham	Area Manager Adult Protection	Member
John Dregghom	Project Director (Mental Health Modernisation)	Member
Barry McEwan	Superintendent	Member
Anne-Lise Dickie	Professional Lead Learning Disability	Member
Jim Robb	Head of Adult Care	Member
Jim Littlejohn	Service Manager Operations	Member
Allen Stevenson	Service Development Manager/ Lead Officer	Member
Katrina Sayer	Project Co-ordinator	Member
Jon Belton	Service Manager – Criminal Justice	Member
Douglas Whyte	Service Officer Homelessness	In Attendance
Scott Rorison	Advocacy Manager	In Attendance
Peter Robertson	Senior Solicitor	In Attendance

There is a standing invitation to the Procurator Fiscal Service, The Public Guardian's Office, the Care Inspectorate and The Mental Welfare Commission for Scotland to attend meetings of the Argyll & Bute APC.

The APC wishes to offer their thanks to the following members who left the committee during this reporting period : Supt Raymond Park (Strathclyde Police), DI David Tassie (Strathclyde Police) and Anne Helstrip (NHS Highland).

2. Introduction:

The Argyll and Bute Adult Protection Committee (APC) continues to meet on a quarterly basis to deal with the many and varied challenges of taking forward the adult protection agenda in Argyll and Bute. As noted in my first biennial report the Committee continues to strive for a consistent approach to adult protection across the extended geography in Argyll and Bute and the islands.

To allow the APC and its work to be visible to staff throughout the area the Committee now holds its quarterly meetings across Argyll and Bute. Thus the Committee holds its meetings, on a rotating basis, in Oban, Lochgilphead, Dunoon and Helensburgh.

The Committee conducts its business in the morning and then meets with local staff in the afternoon of the same day. These afternoon meetings have become a key interface with staff allowing the Committee to share key aspects of its deliberations and plans under discussion. Thereafter the meeting is opened to staff comment on their experience of 'the front line' and debate local issues and demands facing front line staff. Feedback from participants at the meetings indicates that they are welcomed by staff and the Committee has appreciated the direct feedback from staff on the challenges facing them in dealing with the complexities of the follow up of adult protection concerns.

To further develop adult protection, the Committee, following its last self-evaluation day, decided to set up a more localised system for the development and management of adult protection. Arrangements are underway to set up Adult Protection Development Forums in Oban Lorne and the Isles, in Mid-Argyll Kintyre and Islay, in Cowal and Bute and in Helensburgh and Lomond. These Groups, initially convened by Area Managers from Social Work will have representation from local managers from the key partners and will take forward the agenda in ways that are more responsive to local needs. The Chair of each Forum will be 'in attendance' at the APC meeting convened in their area/locality and the Agenda for that meeting will, as a primary agenda item, address issues arising from the report of the local Forum. It is the committee's expectation that through such mechanisms the challenge of developing a consistent approach across Argyll and Bute will be addressed.

The Committee has one sub group the Training and Policy sub group which meets on a quarterly basis. With the change in arrangements noted above the role of this group will change to be involved in the development of integrated training plans for the public sector agencies with locality training needs/developments being followed up within the development Forums in localities.

The Committee continues to receive the critical support of the Argyll and Bute Child and Adult Protection Chief Officers Group (CAPCOG) who bring commitment to the development of joint working arrangements between public and third sector partners in addressing the challenges of adult protection. CAPCOG meets on a quarterly basis and it also meets with local managers after

convening its business session. Furthermore, through CAPCOG, the Adult Protection Committee has developed useful links to the Child Protection Committee and to the Alcohol and Drugs Partnership.

The Committee is confident that in our approach to the follow up of adult protection concerns that the 'adult' is at the heart of decision making and where the 'adult' lacks capacity that any 'proxy' is involved in deliberations and decision making. These arrangements, and with the provision of advocacy, leads us to the view that the principles of the Act are complied with.

The Committee is clear that, with the consent of the 'adult', that carers and other representatives are involved in the process of decision making about adult protection responses.

The Committee continues to seek other ways of consulting with service users and carers about the development of adult protection. The independent service user evaluation carried out by the Lomond and Argyll Advocacy Service (Page 10) also gives key information on the 'adult's' experience as subject of adult protection referrals which has been critical to the development of our service in Argyll and Bute.

A recent consultation with adults with learning disabilities has led to the development of a proactive 'STAY SAFE' project being taken forward within the learning disabled communities in Argyll and Bute.

This being noted the Committee continues to identify the need for improvement in this area but is clear that involvement to be meaningful has to be within structures which enable understanding of the issues by users and carers and that this may be best developed within the Development Forum responsibilities.

3. Users and Carers

*A public body must have regard to
and
'any views of'*

*'the adult's ascertainable wishes and feelings'
'the adult's nearest relative...'*

'any primary carer, guardian or attorney...'

S2 (b) & (c) ASP(S) A 2007

In the Minister's letter following the publication of the 2008 – 2010 biennial report the issue of engagement of service users and carers was identified as an on-going challenge. In the intervening period the Committee has continued to wrestle with the challenges of developing the meaningful involvement of, and dialogue with, service users and also with their carers.

Inquiries

Our self-assessments lead the Committee to believe that in our approach to inquiring into adult protection concerns, the 'adult' is at the heart of decision making and where the 'adult' lacks capacity that any 'proxy' is involved in deliberations and decision making.

The operational guidance for Argyll and Bute provides for a default to the 'adult' being present at case conferences and that where the adult is not present that the reason for this noted. Where necessary arrangements are made to maximise the contribution of the adult identified as being 'at risk of harm'. Case Conference chairs have responsibility for ensuring that service user involvement in case conferences is maximised. The APC's ability to report on the effectiveness of this guidance will be improved following the upgrading of electronic reporting systems adopted in April 2012.

The Argyll and Bute guidance also provides for the default that advocacy is offered to all service users who are followed up through adult protection investigations and any reason for non-involvement is noted. Again this will be reported in detail in the 2012 – 2013 Annual Report and thereafter in the biennial report for 2012 - 2014.

The Committee is clear that, with the consent of the 'adult', carers and any other representatives the adult may choose are involved appropriately in the process of adult protection case conferences.

Service user evaluation

Following discussion with West Dunbartonshire Council and the Lomond and Argyll Advocacy Service (LAAS) a service user evaluation survey was designed and carried out with 'adults' who had been the subject of adult protection investigations which went to Case Conferences. There follows a report by the Manager of LAAS into the outcomes noted from this survey – thereafter comment by the APC.

Independent Advocacy

Section 6 of The Adult Support & Protection (Scotland) Act (2007) places a duty on the local authority, if it considers that it needs to intervene in order to protect an adult at risk of harm, to consider the provision of appropriate services, including independent advocacy services, to the adult concerned. Independent advocacy services in Argyll and Bute are provided by Lomond and Argyll Advocacy Service (LAAS). The Adult Protection Committee has provided some additional investment to ensure that all adults subject to interventions under the Act are able to access independent advocacy should they require it. During the period covered by the report 18 of the 44 adults who were the subject of an initial case conference received support from an independent advocate, representing an uptake rate of approximately 40%.

Service User Evaluation

Following discussion with West Dunbartonshire Council and Lomond and Argyll Advocacy Service, which operates across both local authority areas, a service user evaluation survey was designed. The evaluation survey aims to offer an opportunity for people who have been subject to adult protection interventions to share their feelings and experiences of the process. The service user evaluation surveys have been facilitated by independent advocates. All of the 18 individuals who received support from an independent advocate in relation to adult protection processes were invited to participate in the service user evaluation. Eleven people accepted the offer to participate and were supported to do so. Over recent months efforts have been made to engage with those individuals, subject to adult protection interventions, who had declined the offer of an independent advocate. Two people who fell into this category have subsequently completed the service user evaluation.

To date a total of 21 people have been invited to participate in the evaluation, with 13 taking up the offer.

Feedback from the service user evaluation shows: (the categories below being drawn from the Scottish Government guidance of 2008)

- **68% of people “felt confident about the process”**
- **64% of people “feel safer because of the process”**
- **85% of people “feel better protected as a result of the process”**
- **67% of people “felt listened to throughout the process”**
- **79% of people “felt well informed throughout the process”**
- **82% of people “were able to access independent advocacy”**
- **100% of people who accessed advocacy “found it helpful”**
- **77% of people “had all the support they needed during the process”**
- **69% of people felt that things are “better” because of the support offered**

Fuller detail of this work can be access though the following link:

[Link to full report](#)

The Adult Protection Committee recognises the importance of getting independent feedback on the service user experiences of adult protection interventions and is committed to continuing this work in coming years.

Whilst the information above gives a sense of the outcomes of the work carried out the detailed comments made by service users (see full report) present particular insights into the widely varying views of the adults, from the person who speaks clearly about the value of the support offered to the woman who felt totally disempowered by the interventions she experienced. This key learning from the service user survey has been taken into training for staff and gives very clear messages to staff and the Committee about our need to seek to improve the knowledge experience and practice of those from all sectors who work with ‘adults at risk’.

Consultation

The Committee continues to develop ways of consulting with service users and carers about the development of adult protection.

A recent consultation with adults with learning disabilities at their Service Development Conference has led to the development of a proactive 'STAY SAFE' project being taken forward within the learning disabled communities in Argyll and Bute. This project was launched in March 2012.

The APC Chair and Adult Protection Area Manager have consulted with each of the four Area Committees in Argyll and Bute at their meetings in Campbelltown, Rothesay, Helensburgh and Oban. These meetings allowed the Chair and Adult Protection Area Manager to raise the profile of Adult Protection with key opinion formers significantly. It is the intention that such engagement will continue on an annual basis, linked to our developing annual reporting structure

The Committee continues to identify the need for improvement in this area but is clear that involvement to be meaningful has to be within structures which enable understanding of the issues by users and carers and that this may be best developed within the Local Adult Protection Development Forum responsibilities with its focus on local issues and communication.

4. Management Information

Set out over the next few pages is some important management information about adult protection in Argyll and Bute. A vast suite of data is collected by staff and brought to the Committee for consideration. The information set out here is but a small part of the total.

The Committee analyses all this information closely to identify how volumes are changing over time and how there is variety of practice across Argyll and Bute. The primary purpose is to redirect resources that we might ensure that all adults who are indeed at risk are identified and protected.

While analysis of the position within Argyll and Bute is possible and valuable, it is disappointing not to be able to make robust comparisons with the position in other Authorities or indeed with the position all across Scotland. The Act is silent on what data should be collected and Government Guidelines on the implementation of the Act are also silent on the issue. As a result, each Authority has determined the data it will collect. Not surprisingly, practices vary considerably making accurate or detailed comparisons impossible. Broad comparisons are possible – and these would suggest that the issues in Argyll and Bute are not very different from those elsewhere.

Because of the lack of a National Data Set, APC Conveners, as a group, decided to establish a data set so that robust benchmarking across Scotland might be possible. Unfortunately, the initiative was not a success; authorities have developed their own definitions and ways of collecting data and the initiative's definitions and methods of collection proved to be too different. Therefore, there is still no reliable means to quantify accurately how the position in Argyll and Bute differs from the position elsewhere – or nationally. I am delighted that the Scottish Government will now be taking on the role of collecting a standard set of data. Being able to benchmark is critical to knowing where to direct resources to best effect.

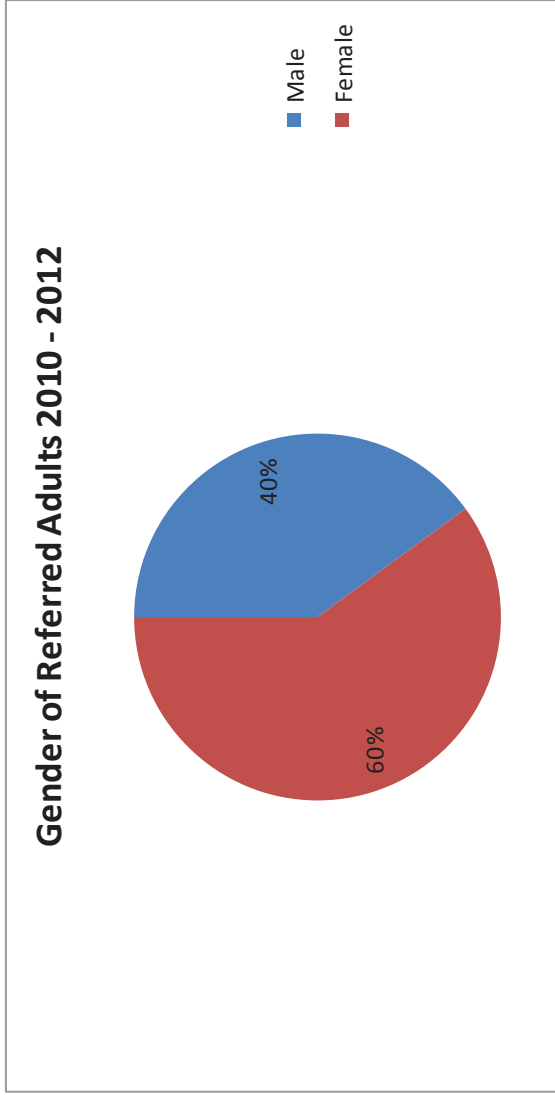
Our data tells an interesting picture of Adult Protection in Argyll and Bute.

- The total number of referrals continues to rise and to rise fast. Until March 2010, there were just 172 referrals. Since then there have been 721 referrals – 274 in 2010-11 and 447 in 2011-12. In 2011-12 (the second year covered by this report) there were 63% more referrals than in the previous year.
- Almost 20% more women than men have been referred in the two years covered by this report.
- Age appears not to be a major factor in determining referral.
- However, those with mental health problems are the most significant group referred – by a wide margin. The main other groups, other than age, are those addicted to drugs or alcohol and those with learning disabilities.

- Self-harm is by far the greatest risk to which those who are referred are exposed, followed by emotional or psychological harm and physical harm.
- Only 6% of those referred had the risk of financial harm as the principal reason for referral. However, professionals of the ground report anecdotally to the APC that there is financial harm element about half the cases referred. The APC is taking steps to investigate this issue further to ensure that vulnerable adults in Argyll and Bute at risk of financial harm are identified and protected. I am pleased that the Scottish Government is undertaking a major study to understand financial harm better.
- The vast majority of referrals in the two year period came from the police. These referrals are most welcome. They identify adults who might be at risk of harm; these adults can then be offered support, whether or not it is ASP support. However, Strathclyde Police are changing their procedures significantly; they will make more detailed assessments of individuals within the force and refer those whom they believe do not meet the criteria for an ASP intervention directly to an agency that can provide the support these vulnerable adults need. This will have the effect of reducing formal police referrals in all probability. This development is to be welcomed. I appreciate Strathclyde Police going to greater lengths to ensure that only adults at risk (as defined by the Act) are referred under the Act's provisions.
- I am surprised that over the two years covered by this report, there have only been 37 referrals from the NHS. This reflects experience all across Scotland. The APC is taking steps to ensure adults at risk in NHS settings are and are all referred.
- Likewise, it is surprising that only 73 referrals have come through Social Work staff, although this reflects practice all across Scotland. Again the APC is redoubling its efforts to make sure those adults identified with a Social Work setting as being at risk are indeed referred.
- It is also surprising that only eleven members of the public have made a referral in the two years. This clearly underlines the need for there to be a powerful national communications campaign to raise awareness of adult protection substantially.
- Less than 15% of referrals result in an ASP case conference being convened. This is not to say that the vast majority of referrals were wrong. About 75% of referrals resulted in some non-ASP intervention. More than 500 people in Argyll and Bute, who would have "fallen through the net" were it not for the ASP Act, received some kind of help and support. That is a huge achievement.
- Throughout the period, about ten people have been subject to Support Plans. It is interesting that this number has not risen in line with referrals.

iii) Referrals by Gender

Male	Female
288	433



Figures for 2008 – 2010
 54% Female
 46% Male

iv) Ethnicity

99% of all referrals were adults who are of White British origin.

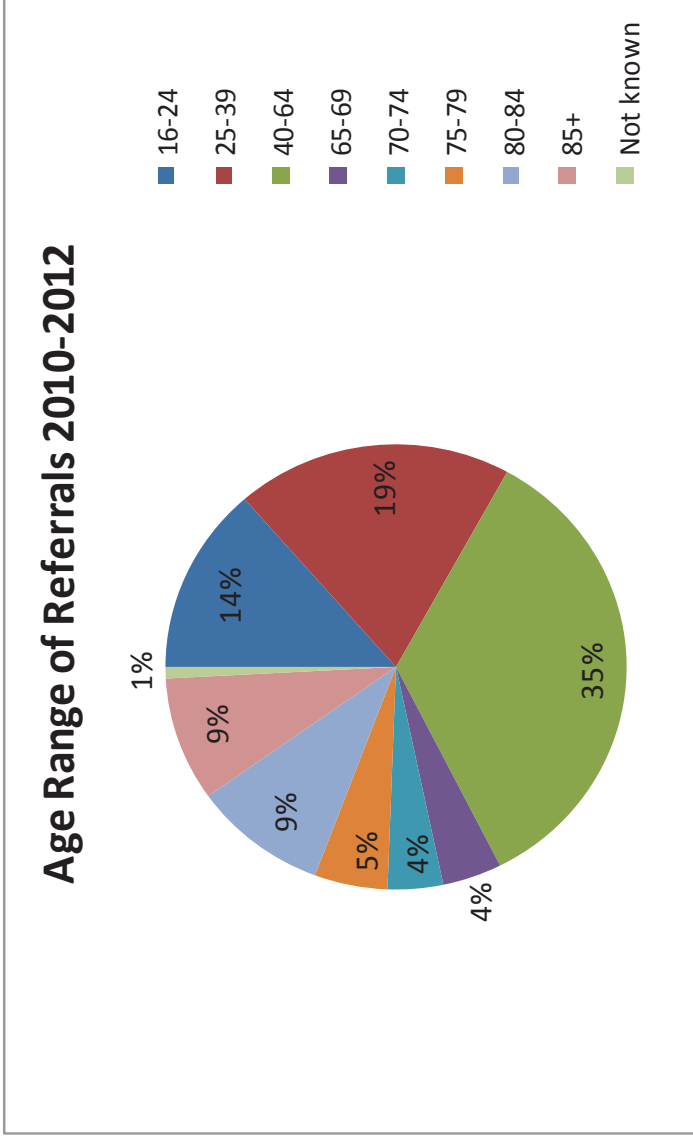
White British	713
White - Other	3
African - Caribbean	1
Mixed Race	3
Asian	1

Argyll and Bute population
 96.88% of population are of White British origin (Census 2001)

v) Referrals by Age

Age Range

AGE RANGE	TOTALS
16-24	98
25-39	140
40-64	249
65-69	30
70-74	28
75-79	37
80-84	68
85+	65
Not known	6
	721

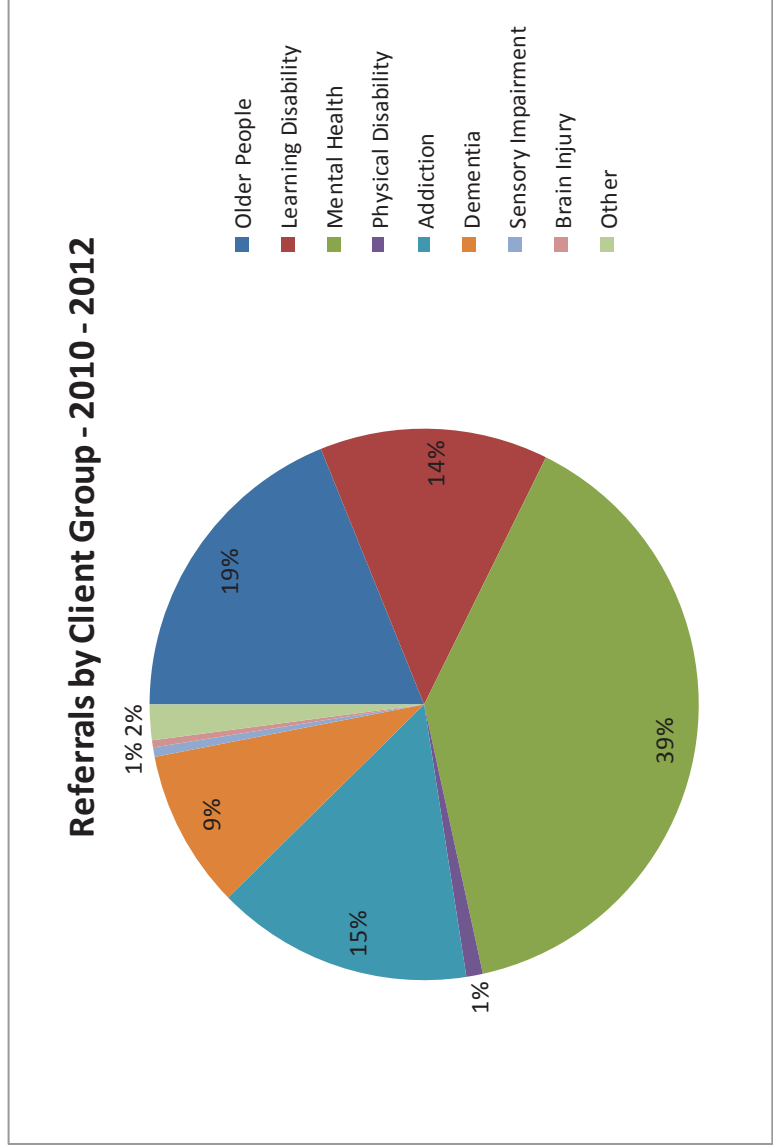


The figures for 2010 – 2012 are categorised differently from those reported in the 2008 – 2010 report and thus direct comparisons are problematic.

Referral rates vary very little indeed with age. Those just past retirement age are a little less likely to be referred than the norm; those over 85 are more likely to be referred.

vi) Referrals by Client Group

Older People	Learning Disability	Mental Health	Physical Disability	Addiction	Dementia	Sensory Impairment	Brain Injury	Other	Total
136	97	283	7	109	67	4	3	15	721

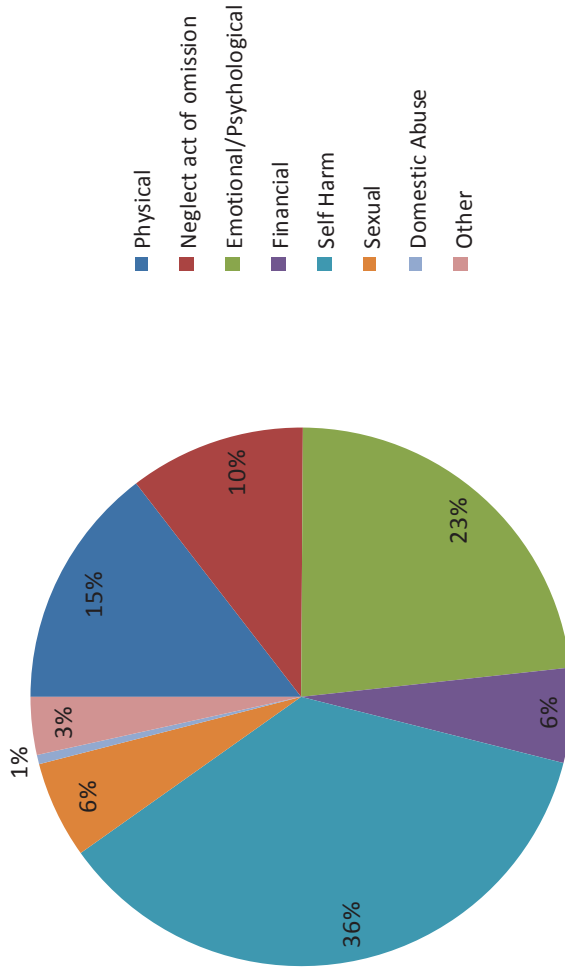


This information reports on the “Client Group” of those referred under the Act. The largest group comprises those identified by the referrer as having mental illness. It should be noted that many of these referrals are of adults already supported by mental health services or those who have no diagnosed mental disorder. Those in this Group are often offered advice re follow up of their health issues through primary care. Older people and those with dementia comprise 28% of all referrals – up from 24% in 2008 – 2010. Referrals of those with Learning Disabilities have declined from 20% to 14% in the same period.

vii) Referrals by Type of Harm

Physical	Neglect act of omission	Emotional/Psychological	Financial	Self Harm	Sexual	Domestic Abuse	Other	Total
105	76	167	41	261	42	4	25	721

Referrals by Type of Harm - 2010-2012



The reporting of self-harm incidents remains the biggest category – by far.

The identification of emotional harm by referrers is also significant and in many cases is linked to intoxication and concerns about mental health.

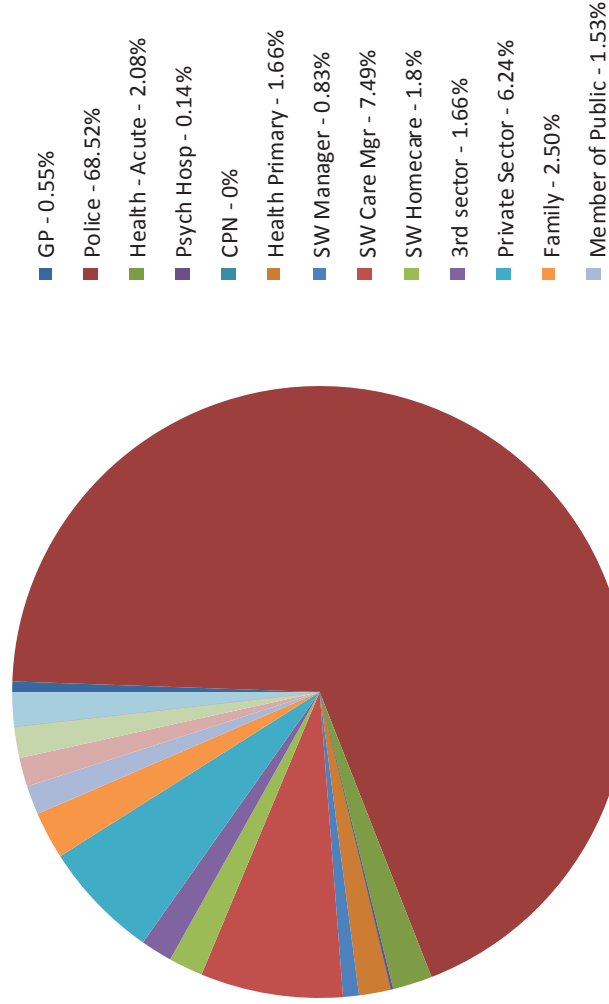
Concern in relation to neglect has risen from the previous reporting period

Referrals in relation to allegations of financial harm now feature in our referrals – none being recorded in the 2008 – 2010 period.

viii) Referral Source

GP	Police	Health - Acute	Psych Hosp	CPN	Health Primary	SW Manager	SW Care Mgr	SW Homecare	3rd sector	Private Sector	Family	Member of Public	Self	Homeless / Housing	Care Inspectorate	Other
4	494	15	1	0	12	6	54	13	12	45	18	11	11	12	0	13

Referral Source - 2010-2012



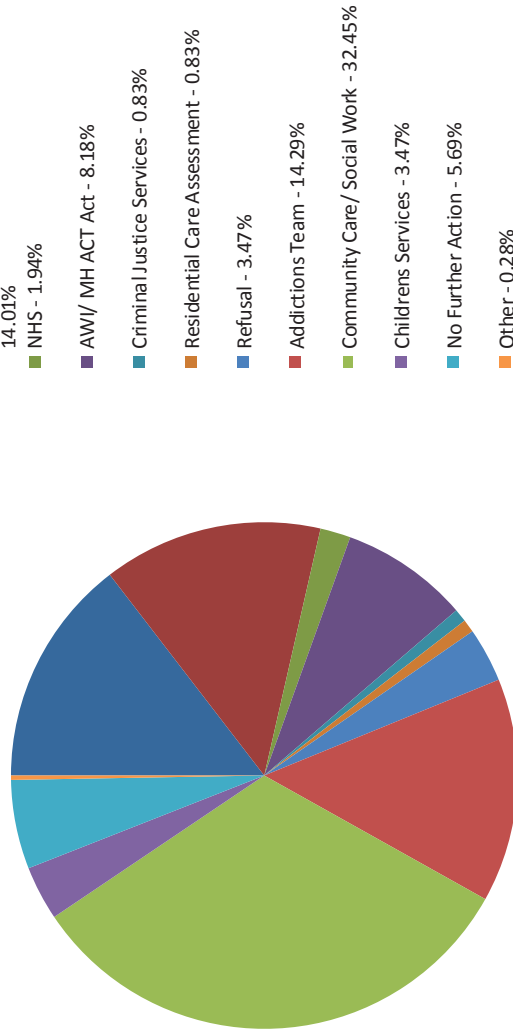
Police referrals continue to dominate however with the change in referral systems agreed by the APC this area may be significantly altered whilst noting that the overall referral rate, inclusive of 'adults at risk' and of 'vulnerable persons' may remain similar to that currently reported.

Several sources of referral are much lighter than was expected when the Act was introduced suggesting that those at risk of harm may not be being noticed and also that, even if noticed, they are not referred. This must be the biggest concern about Adult Protection in Argyll and Bute.

ix) Outcome of Referrals

Case Conf./ Discussion	Community Mental Health Team	NHS	AWI/ MH ACT Act	Criminal Justice Services	Residential Care Assessment	Refusal	Addictions Team	Community Care/ Social Work	Childrens Services	No Further Action	Other	Total
105	101	14	59	6	6	25	103	234	25	41	2	721

Outcome of Referrals 2010 - 2012



The range of responses to referrals continues to evidence a tailored response to 'adults at risk' and 'vulnerable persons'.

The number of referrals where no action was taken has fallen from 16% to 5.69%. This probably indicates a rise in the quality of referrals.

14.56% of referrals resulted in a case conference being convened this being a rise from 11% in the previous reporting period.

Those refusing to accept support again has fallen from 5% of referrals to 3.47%

In a single case an application was granted for a banning order.

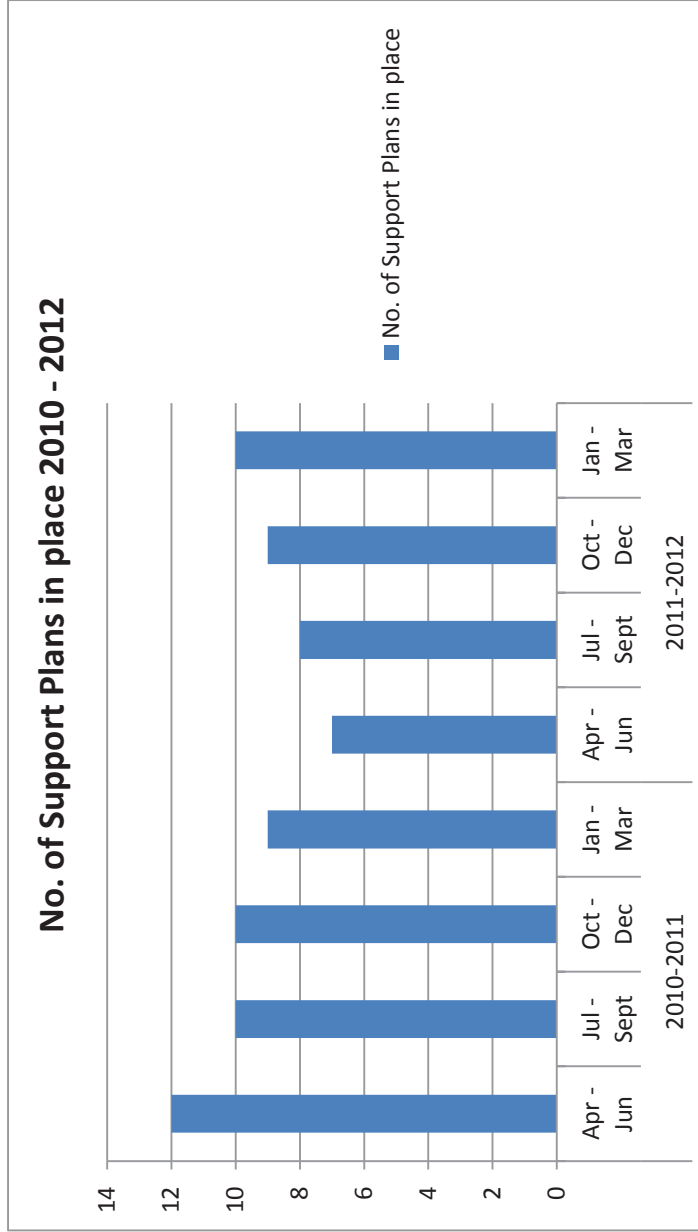
x) Number of Adult Protection Case Conferences

	2010-2011			Total	2011-2012			Total	
	Apr - Jun	Jul - Sept	Oct - Dec		Jan - Mar	Apr - Jun	Jul - Sept		Oct - Dec
Initial Case Conference	5	8	4	21	1	6	6	10	23
Review Case Conference	5	4	5	21	8	7	4	10	29
Total	10	12	9	42	9	13	10	20	52

Case conferences and reviews held during 2010 – 2012 have amounted to 94.
 The number of Case Conferences held in 2009-2010 was 47.

xi) Support Plans

No. of Support Plans in place	2010-2011			2011-2012				
	Apr - Jun	Jul - Sept	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sept	Oct - Dec	Jan - Mar
	12	10	10	9	7	8	9	10



Total Number of People Supported in 2010 - 2011 **20**

Total Number of People Supported in 2011 - 2012 **17**

Support Plans run for variable periods often covering several quarters thus the numbers of adults supported does not directly co-relate to the totals on the bar graph.

5. Serious Case Reviews:

The Committee approved its Serious Case Review Procedure at its meeting on 28th July 2011.

During this biennial reporting period the Committee has not held a Serious Case Review.

However, in response to an adult protection referral in July 2011 relating to the treatment of a resident of a care home, the following actions are on-going:

- The specific concern was subject to a police investigation and report to the Procurator Fiscal, currently under consideration. A Multi-Agency Liaison Group was established to ensure that the health and welfare needs of all the residents within the Care Home are being met effectively.
- The Multi-Agency Liaison Group, under the chairmanship of the Residential Services Manager, has co-ordinated the work of all the agencies involved in the monitoring of provision of health and of social care support to all the residents of the care home. This has been undertaken - including contract compliance, registration and inspection – in the context of ongoing police and Procurator Fiscal investigations. This approach has been formalised through the approval by the APC of the Argyll and Bute Multi-Agency Liaison Protocol which will be applied to any similar concerns which arise in any similar future cases.
- Through the implementation and review of a Multi-Agency Action Plan, the APC has reported to the Argyll and Bute Child and Adult Protection Chief Officers Group (CAPCOG) on the range of interventions by Health Services, Care Management, the Care Inspectorate and the Commissioning Team. Its proactive monitoring and inspection of this service has led to improvements in the quality of health and social care provision in this service.
- The APC will consider the establishment of a Serious Case Review at the point when there is clarity as to the actions planned by the Procurator Fiscal Service.
- In following up the concerns within this care home the Multi-Agency Liaison Group identified the need for a reconsideration of the structure of reviews within the care home sector. Following a period of consultation a new review structure has been designed which, through the active involvement of health colleagues, ensures that where complex health concerns are present these are reviewed by health staff. While only at the stage of running a pilot, there is confidence that the effective

review of complex health needs will result in a preventative approach to health care management which will reduce risk to this vulnerable population.

6. Public Information

Initially the APC adapted the Scottish Government's 'Act Against Harm' publicity information for use in Argyll and Bute with local contact points identified on materials. The Act Against Harm logo remains the identifier for the work of the APC in Argyll and Bute.

In partnership with other West of Scotland Adult Protection Committees and the support of the Renfrewshire Council Media Team the APC supported the development of a series of TV adverts which ran on commercial channels from 2011 onwards. This together with 'stills' from the adverts have now been adopted for publicity throughout Argyll and Bute.

The Committee has developed a range of posters, and information leaflets which have been distributed throughout Argyll and Bute and these alongside the development of a single contact centre number for council services has improved our ability to more effectively respond to inquiries.

We have also had the support of local press and radio in taking the adult protection message forward. With radio stations and 16 local newspapers servicing Argyll and Bute their support is a valued channel of communication with residents of this remote, rural and sparsely populated area.

The committee recognises the complexity of seeking to deliver effective communications across such a wide area.

The issue is to open the 90,000 pairs of eyes and the 90,000 pairs of ears of the people of Argyll and Bute to the issue of adult protection and to have them looking out for their friends, neighbours and relations – even just the people they pass by in the street. For this to happen they need to be aware of the provisions of the ASP Act. While the APC is working to raise awareness in Argyll and Bute, it is something that can be done so more effectively and so much more efficiently if it is undertaken nationally. The APC hope the Scottish Government will embark on another campaign to further raise awareness. It believes that this will be the best approach to ensuring that those at risk are identified and referred. If we are really going to protect all those at risk, we need to have more than just 11 referrals from members of the public in two years.

7. Management of Services and Staff

In response to our last report the Minister recognised the appropriateness of our particular response to the deployment of staff resources to cover the increased operational pressures resulting from the implementation of the Act. I am happy to report that staffing resources funded from the adult protection allocation have been maintained in spite of the ongoing financial pressures facing Argyll and Bute Council.

The assessment of adult protection referrals continues to be overseen by operational managers in each of the four service delivery areas of Argyll and Bute, with the duty of inquiry and investigation being carried by all Council Officers based in that area. Currently referrals are allocated to a council officer with the most appropriate experience and knowledge of the area of concern. Thus workers from learning disabilities, mental health, sensory impairment, addictions and operations teams follow up inquiries within their sphere of operation. In recognition of the limited availability of staff there is flexibility built into this system to meet the operational pressures particularly experienced by teams with limited staffing.

The work of adult protection continues to be overseen by the Area Manager, (Adult Protection). He is supported by a dedicated adult protection administrative officer.

It would be remiss if it was not recorded that adult protection in Argyll and Bute benefits from the commitment of a wide range of officers from both public and private sectors. The support of the legal team, training section, finance and staffing sections of the council; the CHP Management Team and operational staff throughout the NHS services and front line officers and managers of Strathclyde Police all give willingly of their time to take forward the protective work in relation to 'adults at risk'.

Recruitment and retention of qualified and experienced staff can be problematic in the more remote parts of Argyll and Bute, however all four Adult Protection funded posts remain filled and will continue to be so following the ongoing restructuring of social work services in Argyll and Bute.

8. Communication and Cooperation between Agencies

The Argyll and Bute Adult Protection Committee works within the West of Scotland Network. Links with other APCs, locally and nationally, are supported and there is a commitment to working both within the 'West of Scotland Group' and nationally to address issues covering policy development, audit, training and practice needs.

Having adopted the 'West of Scotland Inter Agency Guidance' the Committee has welcomed the recent update of this guidance which takes into account more recent enactments of legislation and developments in national guidance.

The Argyll and Bute Area Manager for Adult Protection continues to support the West of Scotland Coordinators group which provides a forum for lead officers and co-ordinators to share and learn from developments throughout the area. The APC also welcomed the setting up of the ADSW Adult Protection Sub Group.

Through the reporting period the support and co-operation of statutory and voluntary agencies has been welcomed. We are pleased to have representation from the Argyll and Bute 3rd Sector Partnership on the APC this filling a clear gap identified at the time of our last biennial report.

The APC now has appropriate representation from all statutory agencies (membership of the Committee is noted earlier in this report). Continuity of representation at the APC, however, is critical if there is to be the development of a fully effective partnership to take forward the duties placed on the Adult Protection Committee. The level of engagement of partners in relation to the joint planning and delivery of "support and protection" activity will be monitored to ensure that the Committee's functions under the Act are achieved.

This report notes the joint delivery of 'Awareness' training to staff throughout Argyll and Bute. The delivery and uptake of joint training is being monitored to ensure appropriate involvement from all agencies. The commitment to, and uptake of, joint training opportunities is recognised as being at the heart of the development of effective responses to reports of 'adults at risk'. Nevertheless, it has been disappointing at how often people have had to pull out of training at short notice "for operational reasons". The Committee recognises that in the current financial climate, operational priorities may conflict in relation to the uptake of training but the APC is clear that the risk associated with poor understanding of the Act and duties conferred by the Act is one which must be addressed. The Committee hopes that a higher priority will be given to the important issue of training by all agencies.

The development of local Adult Protection Forums is the next key development in building up of strong partnerships between all public, 3rd sector and Independent agencies with is at the core of best practice in the following up of reports of 'adults at risk'.

The involvement of the Housing/Homelessness Services in the Committee has been critical to dealing with some of the most vulnerable households in the area. The involvement of the housing sector ensures that housing services know how to access support for 'adults at risk' through use of the single referral process.

The Committee recognises the major challenge it faces in relation to developing effective communications with, and engagement of, the 'Community' in its work. Whilst we are able to report that all remote and Island communities have access training and publicity input within the last two years that this remains a significant challenge especially when there are limited resources available within island communities to 'champion' this area of development.

9. Training and Workforce Developing:

‘... *Making arrangements for improving the skills and knowledge of officers.. of public bodies*’ S42(1)(c) ASP(S)A 2007

The APC through the work of its Policy and Training sub group has continued to address the needs of delivering a wide range of training across Argyll and Bute. The training framework and training plan are depicted on the pages following.

In taking forward the training agenda throughout Argyll and Bute the Training and Policy Sub Group recognise the key role of the training team who have delivered a high quality awareness training programme throughout the area.

Awareness Training

In the period 2010 – 2012 awareness training has been delivered to 874 attendees from both public and private sectors. Awareness training was initially delivered in the training suite in Lochgilphead but in recognition of the time and travel costs of this approach this is now delivered in service areas. During the reporting period awareness training has been delivered in the following places; Helensburgh, Dunoon, Rothesay, Lochgilphead, Campbeltown, Islay, Oban, Mull, Colonsay and Tiree. Whilst the Training and Policy Sub Group and the Training team recognise the value of delivering this training to multi-agency groups there is also recognition of the challenge for smaller agencies in freeing staff for such sessions. In recognition of this training is also delivered in work settings. In the reporting period training has been delivered in Care Homes, Hospital settings, GP Practices, to community groups, community nursing teams and to voluntary agencies.

As we move into the 2012 – 2014 reporting period we can report that the trainers Group has updated/refreshed our Awareness training pack, this to ensure the continued commitment to maintaining active involvement of staff throughout Argyll and Bute.

Council Officer Training

Council Officer Training is mandatory training for qualified staff and is delivered over 5 days.

This training consists of a one day briefing which focusses on the presentation and discussion of the legislative framework of adult protection, the Code of Practice and Inter Agency Guidance. Thereafter Council Officers complete 2 days Investigative Interviewing training and a further 2 days Risk Assessment and Protection Planning training (JIT Model). This training is delivered

by local staff and by an external trainer. This training is ongoing with the expectation that refresher training will be developed during the next 12 months for those who completed their council officer training some years ago.

At this stage Argyll and Bute Council recognises that with its decision to set up its own Standby system in 2013 that there will be additional challenges to be met to ensure that all professional staff who respond to Standby referrals are suitably trained and experienced in the follow up of adult protection referrals. The APC will take forward arrangements to ensure that any deficits in this area are addressed with an initial introduction to this area being addressed in the **Adult Protection/Child Protection – Initial Responses** being delivered in spring 2012.

Managing Inquiries

This training, run as a pilot in 2011 sought to provide a forum for front line Managers who assess and lead on initial adult protection inquiries to share experiences and learning gained during the period following the introduction of the Act. This session was planned and led by our external trainer. Whilst there was positive feedback on this session it was clear that future sessions would benefit from the attendance of the Adult Protection Manager as the identification of operational issues and interpretation of local guidance had to be addressed following this session. Whilst the questions raised at this session were followed up at a later stage it would have been more beneficial to have taken them forward in this key staff grouping.

With the restructuring of operational management of services in Argyll and Bute Council this training will become a priority as new managers take up their new responsibilities.

Minute Taking

This course builds upon the standard training in minute taking in order to prepare minute takers for the technical skills required for this task as well as the potential emotional challenges of listening to reports of adults and children who have been harmed.

This training is assessed by the trainee completing an adult or child protection minute which is reviewed by the case conference chair. Future training of this type may be extended to include the minutes of AWI case conferences.

Chronologies

Following the introduction of the SWIA guidance on 'Chronologies' a training pack relating to this was developed and training delivered to care and case managers in spring 2012. The effectiveness of this training will be assessed in the multi-agency audit of case files.

Forced Marriage

Following the introduction of legislation and guidance on Forced Marriage a training pack was prepared and this delivered to front line staff in Spring 2012

Case File (Peer) Audit

Argyll and Bute Council welcomed the support of our Care Inspectorate Lead Inspector who took managers through the process of Case File audit using the SWIA audit guidance and audit tool.

This training was well received and again will be monitored through our Multi-Agency Case File audit process now to be held annually in May of each year.

Adult and Child Protection – Call Centre Staff

Following the development and launch of an area wide central call management system the call centre staff accessed training on responding to calls about adult and/or child protection.

In addition to the above the following training was delivered:

- On-going development and consultation with Case Conference Chairs.
- Sessions for the Continued Professional Development for G.P. practices (3 sessions), community groups (3 sessions) and specialist services (3 sessions).

Training for Learning Disabilities Support Staff

- In recognising the specific challenges facing staff that support adults with learning disabilities a specific training programme was prepared and delivered to staff groups throughout Argyll and Bute. This training, which was well received, recognises the challenges facing staff who support adult with learning disabilities as they seek to encourage them to access mainstream community services whilst supporting them to STAY SAFE! This training is now linked to the STAY SAFE! Programme launched on 29th March 2012 which seeks to take a consistent and proactive



approach to developing the skills of the service users to be aware of, and to report risks/harmful action they face in their everyday life. This programme will be reported on more fully in the 3rd biennial report.

Inter-agency training is and will remain a primary priority going forward. The delivery of training within the four localities is designed to encourage participation by smaller agencies and local groups by reducing time and travel commitments significantly.

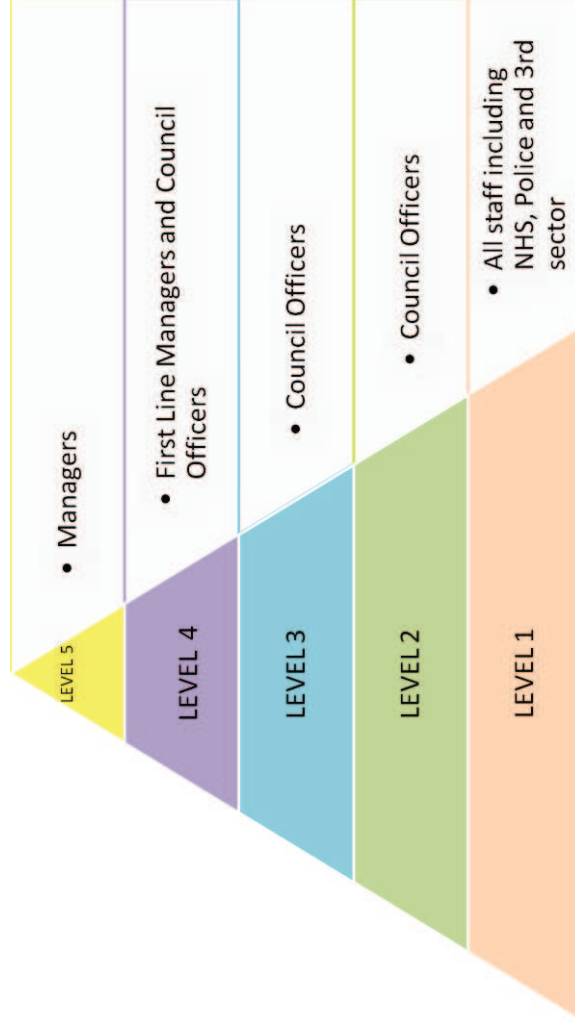
The Training and Policy sub group has identified its initial training/development plan which is outlined in tabular form below. The training needs of staff throughout Argyll and Bute is and will remain a continuing priority over coming years.

Training Course Title	Course Level	Number of courses 2010 - 2012	Total Number of Attendees	Evaluation
Adult Protection Awareness Training	1	56	874	4.37
Awareness – Learning Disabilities Support Staff	1	4	55	4.51
Council Officer Training - Briefing	4	10	118	4.00
Council Officer Training – Investigative Interviewing	4	6	70	4.00
Council Officer Training – Risk Assessment/Management	4	6	60	4.00
Adult Protection/Child Protection – Initial Responses	3	3	84	3.66
Managing Inquiries	5	1	10	4.00
Adult Protection/Child Protection – Minute Taking	1	1	21 (18 assessed competent)	4.27
Chronologies	3	6	67	4.05

Training Course Title	Course Level	Number of courses 2010 - 2012	Total Number of Attendees	Evaluation
Call Centre staff	1	2	12	N/A
Case File Audit – (Peer training)	4/5	4	15	3.91
Case Conference Chairs Briefings	5	4	7	N/A

Total Training attendances 1386

Figure 1 Adult Protection Training Framework



The redesign of management structures in Argyll and Bute Council in 2012 will require the revisiting of some aspects of training with new and promoted staff. Additionally the attention of the training groups will turn to 'refreshing' aspects of training to ensure staff and the public remain engaged with the adult protection agenda.

Figure 2 Training Plan

LEVEL	DESCRIPTION	OUTCOME SOUGHT	TARGET GROUP	MANDATORY	NOTES
Level 5	Adult Protection Inquiry Management	Managers training in overseeing responses to referrals, managing inquiries and decision making in relation to AS&P referrals.	Service Managers Area Managers Team Managers	Yes (PRD)	Other Managers NHS
Level 5	Case Conference Chairing	Chairing of formal Adult Support and Protection Case Conferences and Reviews	Service Managers Lead Professionals NHS Area Managers Team Managers	Yes (PRD)	Social Services NHS
Level 5	Case File Audit Multi-Agency Audit	Skill development for managers involved in Multi-Agency Audit	Social Services NHS File Auditors Police Auditors	Essential requirement to be involved in annual Multi-Agency Case File Audit	Commencing Spring 2013
Level 4	Chairing Core Groups/ Case Discussions	Training for Chairs of Case discussions/ core groups. Chairs aware of task/outcome focus of these groups.	First Line managers/ Council Officers (PRD)	PRD	Commencing 2012 - 2013
Level 4	Investigative Interviewing	Practice development in relation carrying out investigative visits and interviews	Council Officers NHS Professional Staff	Yes As Agreed	
Level 4	Risk Assessment and Management	Practice training in relation to Risk Assessment and Protection Planning	Council Officers NHS Professionals 3 rd Sector Managers	Yes On requested On request	Open to all applicants 2012 - 2013
Level 3	Ethical and effective recording	To ensure Council Officers are aware of standards of record keeping and that records are fit for purpose.	Council officers	On basis of identified need (PRD)	To be developed
Level 3	Chronologies	To develop skill level in relation to this key task	NHS Professional staff Social services staff NHS Staff 3 rd Sector staff	On request No Mandatory – Identified through PRD	Ongoing
Level 2	Council Officer Briefing	To ensure that Council Officers are fully aware of the Act, the duties of the Council and role and responsibilities of the 'Council Officer.'	All qualified social workers, nurses and OT's employed by Argyll and Bute Council.	Yes	This will be opened to other agencies following initial briefings of qualified Council staff.
Level 2	1st Line Managers in	Awareness of key role of first line	1st Line Managers in all	To be decided	2012 – 2013 onwards

LEVEL	DESCRIPTION	OUTCOME SOUGHT	TARGET GROUP	MANDATORY	NOTES
	Care Homes	manager in supporting staff through AP and ensuring effective reporting of concerns	Care Homes throughout Argyll and Bute.		
Level 1	Awareness Raising**	To enable staff to recognise and report adult protection concerns, and thereafter to support service users who have experienced abusive situations.	All staff in public, private and 3 rd sector who deliver services to adults and children.	All social work staff. Council staff from other departments as per PRD	Open to NHS, Police and 3 rd Sector staff.
	Protecting 'Adults at Risk'	Staff supporting 'AAR' to be aware of their role in protection planning.	Support /care staff	Developmental – from PRD	Open to all agencies.
	Core Group Participation	To be developed	Support staff	Developmental – from PRD	Open to all agencies
	Minute taking	Effective minute taking	Minute takers of AP case conferences	All admin staff in partnership with the CPC	Not at this point
Level 1	Awareness LD staff	To enable staff to recognise and report adult protection concerns, and thereafter to support service users who have experienced abusive situations.	Staff working with LD clients. May be developed further for service users (AP Champions)	Opened to all agencies on request	Delivered on request

10. Workforce Issues

For the period of this report, the workforce has been remarkably stable. Staff turnover has been minimal. Those recruited to help implement the Act have been well integrated into local teams.

However the demands imposed by Argyll and Bute having many islands and remote and rural mainland locations are substantial. This makes the provision of training much more difficult. It also adds challenges in the undertaking of adult protection inquiries, especially on the islands with no resident Council Officers. Given the huge size of Argyll and Bute, providing cover when staff are absent, off for training or undertaking inquiries presents challenges in maintaining services, and maintained they must be.

Whilst this remains a challenge and impacts upon services the APC is pleased to report that delays in carrying out inquiries has been kept to a minimum. Nevertheless the Committee has accepted the pragmatic judgement that case conferences, inquiries and investigations are best done well, rather than undertaken at a time when all those who ought to be there cannot be present. The Committee, however, monitors the timeliness of action to ensure that action is never delayed without good reason.

All the agencies – statutory and non- statutory – are under huge financial pressures. No doubt, changes will be forthcoming. The Committee hopes that all the agencies will maintain the resources required to provide the necessary level of support. Furthermore, the Committee hopes that agencies will do everything possible to maintain the continuity of staff deployed on ASP duties.

11. Formal Evaluation

Service User Evaluation

As reported on page 7/8 the Lomond and Argyll Advocacy Service (LAAS) undertakes independent service user evaluation and reports to the APC. The APC believes that this reporting lies at the heart of our learning about the impact, intended and unintended, of interventions carried out under adult protection legislation and guidance.

It is our intention to continue with the key action however we do recognise the resource implications of this work on the advocacy service. The APC will continue to seek to prioritise this work however in recognition of the current financial climate may not, as we would wish, be able to extend this work further to gain the views of those whose referrals do not proceed to the Case Conference stage.

Training

As can be seen from the table of training on page 26 of this report, every course is evaluated by participants. This recording covers key areas of planning, content, participation and 8 other factors. Each aspect is scored on a numerical basis from:- 1 – Poor to 5 – Excellent. As will be seen from the table the average over all courses is 4.07 – this being ‘good’ with a number of courses nearing the excellent standard. The Training and Policy sub group now has the challenge of retaining this standard as we move into the new reporting period.

The APC records its appreciation of the work carried out by the training team and our external trainer in delivering AP training to this high standard.

Self Evaluation

On an annual basis the APC has convened a self-evaluation event. At these events managers and front line staff from across Argyll and Bute, including those from the island communities, come together to evaluate the effectiveness of the partnership in addressing the needs of ‘adults at risk’. The events are also attended by all the members of the APC and by the Argyll and Bute Lead Inspector from the Care Inspectorate.

On the basis of these discussions areas for improvement are identified and plans for address them developed. Following the most recent event held during November 2011, the APC made the key strategic decision to move from an Argyll and Bute- wide approach to Adult Protection to the development of a more local focus. This key outcome of the self-evaluation event led to the formation of four Adult Protection Area Development Forums. These forums will be convened in Helensburgh and Lomond, in Bute and Cowal, in Mid-Argyll, Kintyre and Islay and in Oban, Lorn and the Isles. They will concentrate on the particular needs of these areas and will develop the necessary partnerships to address the priorities within their areas. The formation of the Forums is agreed in the context of the APC recognising its key role in ensuring the development of consistent practice throughout Argyll and Bute.

12. Future Plans

In my introduction to this Biennial Report I indicated that fully implementing the provisions of the ASP Legislation in Argyll and Bute is still “work in progress”. However, I believe that we now have enough experience of the legislation to have robust plans for the coming years.

The [2012-14 Improvement Plan](#) is an important document for Adult Protection in Argyll and Bute. It aims to be a simple and clear plan which sets out what has to be done, and by whom, to achieve success. The Committee will monitor its implementation closely and expect any delays to be made up quickly.

It has two over-riding themes:

1. Making sure that all “Adults at Risk” are identified and referred.
2. Making sure that all those referred are dealt with in line with established procedures.

The plan comprises six core initiatives. These are:

1. To improve the effectiveness of initial responses to “Adults at Risk”.
2. To ensure “Adults at Risk” receive a person centred response.
3. To ensure “Adults at Risk” and their families and carers are involved in all ASP processes.
4. To ensure Adult Protection policies and processes are fully implemented.
5. To ensure there is clear leadership from the Committee and Senior Managers in all Agencies.
6. To ensure we build on our successes and work on our areas for improvement.

Some of the more important specific actions that are part of the plan and some of the cross cutting actions that will ensure we achieve the improvement we seek are worth highlighting:

- Ensuring that all adults who are indeed at risk are identified and referred
 - This will involve training yet more people in all the Agencies.
 - It will involve the APC ensuring each and every Agency – both statutory and non-statutory – makes sure that all their staff look out for Adults at Risk and know how to refer them.
 - It will involve more information going to those 90,000 pairs of eyes and 90,000 pairs of ears in Argyll and Bute about Adult Support and Protection.
 - It will, hopefully, involve the Scottish Government commission a significant public awareness campaign.

- An annual Multi-agency case file audit
 - We have already undertaken one and come to learn how difficult it is.
 - We have now developed a procedure which will first be implemented in May 2013.
- Service User Evaluation
 - We have some modest experience of soliciting the opinion of service users.
 - Offering advocacy is already a default position but we will ensure that the default never fails.
 - We will seek to obtain much more information from service users.
- An annual Self Evaluation
 - We have already held two self-evaluation events.
 - Future self-evaluation events will aim to be significantly more robust.
- The full development of Local Area Development Forums
 - We believe these forums to be a key element to the delivery of the ASP provisions.
 - We will develop a standard agenda and operating procedures.
- Developing the Adult Protection Committee
 - The Committee will review its Standing Orders in the light of the expected revised Guidance from the Scottish Government on the implementation of the Act.
 - The Committee will review its membership to ensure that all those agencies which impact upon Adult Protection are at least connected to the Committee.
 - The Committee will continue to support national, as opposed to local, initiatives where that approach produces economies of scale.

These plans are substantial. They are devised from a now considerable understanding the challenges to fully implement the legislation in Argyll and Bute. The Committee is confident that will move implementation significantly further on. It is, however, utterly critical that *all* the agencies – both statutory and non-statutory – understand and accept their responsibilities under the legislation. They *all* need to look out for adults at risk of harm vigilantly and they *all* need to refer these adults promptly and in line with the established process.

However, it is not just the agencies that need to be looking out and referring. Everyone in Argyll and Bute needs to be involved. To fully engage the 90,000 pairs of eyes and ears, awareness of the Act needs to be raised. The Adult Protection Committee has significant raising awareness initiatives in the Improvement Plan. However, this issue would be best addressed at a national level; it would be both more efficient and more effective. I hope the Scottish Government will take steps to raise awareness in the population at large of the provisions of the Act.

Introduction

It has been another busy and successful year on campus. We began the year fully staffed and ready for the challenge of working towards full implementation of *Curriculum for Excellence*. We are confident that we now have structures in place to deliver the experiences and outcomes of the new curriculum and we are looking forward to the introduction of the new national qualifications in 2014.

As always, we have had tremendous support from parents this session and, with a new chairperson appointed to the Parent Council, we are keen to take further the existing strong partnership between home and school.

This report celebrates the achievements of our pupils and the dedication and commitment of our staff.



How Good is our Learning, Teaching and Achievement?

Another good year for attainment, with the 5+ Credit benchmark of 40% + being consolidated at 41%.

The dip in 5+ Higher from 21% to 14% was expected, partly because the previous cohort was exceptional and partly because of the size of this year's cohort – 109 as opposed to 89. The statistic actually represents the significant achievement of 15 students who gained 5 or more Higher passes. The very able S6 cohort continued to perform to a very high standard, with 42% leaving with 5 or more Highers and 36% with 1 or more Advanced Highers – our best results ever at Level 7.

Our results hold up very well against authority averages:

	LOCHGILPHEAD H.S.	ARGYLL AND BUTE
5+ Credit	41%	41%
5+ General	81%	80%
5+ Higher		
A - C	14%	10%
3+ Higher		
A - C	30%	24%
1+ Higher		
A – C	50%	45%

Please see Appendix for more detailed analysis

In common with every school in Scotland, staff across all sectors have been working hard to fully implement Curriculum for Excellence. New planning formats introduced in Pre – 5 have provided excellent information on pupils' literacy and numeracy

development, helping Primary 1 teachers to build on prior learning and ensure a smooth transition from nursery.

Interdisciplinary learning is now firmly embedded across Pre – 5 and Primary and examples of good practice abound but a special mention must be made of the Primary 5 project on the Titanic which involved constructing a fabulous model of the ship and culminated in a simulation of an evening aboard the vessel. Suitably attired pupils, parents and teachers viewed the class work, partook of the refreshments on offer and enjoyed listening to the music of the time. A terrific experience for everyone!

Another exciting initiative to the Primary and early secondary curriculum this session has been the introduction of the Big Writing scheme, a structured programme to improve the quality of pupils' writing.

The scheme encourages pupils to plan and construct sentences and extended writing pieces using a variety of Vocabulary, Connectives, Openers and Punctuation – known to the pupils as VCOP. Ongoing monitoring suggests that Big Writing has had a very positive impact of the quality of work produced and we look forward to further progress next year.

Subject specialist input to the Primary remains a benefit of the campus and this year pupils experienced Music, Art, Home Economics, French, PSE and English delivered by secondary teachers. The secondary additional support class also had regular Maths input and enjoyed attending lessons in the Science faculty – a development upon which we hope to build next year

Current S2 pupils will be the first to experience a broad, general education S1-3, followed by courses leading to the new national qualifications in S4-6. All teachers in the secondary have been heavily involved in producing new courses for S3 and in familiarising themselves with arrangements for the introduction of the new examination system in 2014. After much debate and consultation, we are happy that the final structure of the curriculum – which enables all pupils to take 7 national exams in S4 – is one which best meets the needs of our pupils.





ACHIEVEMENT

ENTERPRISE

- The second European Christmas Market once again provided a showcase for food and gifts made in the school and in the community, raising a total of £1,700 for the High School Fund.

- A pop-up shop was successfully organized by the S6 Young Enterprise group, providing Christmas gifts and a wrapping service to the community.
- S3 pupils participated in an Enterprise Day based on the Olympics.
- The S3 Skills for Work class organized a fabulous fashion show to raise awareness of the work of Fair Trade
- Students in the Professional Cake Decorating class produced wonderful cakes which made more money for school funds at Halloween and Christmas.

CITIZENSHIP

- Watched by family, friends from school and the community, Myles Clark proudly carried the Olympic Torch at the beginning of June. The torch is now on display in the foyer.
- A group of S4 pupils who researched and delivered an outstanding presentation on climate change were thrilled to win the Young Scot Award in the environment category.
- Our ongoing commitment to improving the environment was recognised by the renewal of our Green Flag status for another 2 years. A lot of work has been put into planting and growing our own food for use in the kitchen and in the Home Economics department



- A group of S2 pupils achieved the John Muir Discovery Award during an Outward Bound residential experience in February and the High School was later chosen as the venue for the launch of the Curriculum for Excellence resource for the John Muir Award.
- The S3 xl group has had a busy and productive year with much of the focus being on fundraising for the First Aid 4 Gambia Charity
- S4 pupils were impressed and moved by the memories of Holocaust survivor, Iby Knill who visited the school in November
- 8 senior students completed a leg of the 1000 mile challenge for Sports Relief.
- Working with the Rotary Club, pupils in S1/2 planted crocus bulbs in order to raise awareness of the effort to eradicate polio.

CREATIVITY

- The High School production of “Grease” attracted sell-out audiences during its three night run, providing an evening of brilliant entertainment with great acting, memorable singing and dancing and stunning costumes
- Working with staff in the Art Department and artists in the community, Primary 2/3 pupils put together a fantastic exhibition of work in a variety of media which showed strong influences from renowned artists
- Literary plaudits were earned by Orla Ward S2 and Josie Rogers, S6. Orla was commended for her prose entry in the Pushkin Prize, while Josie’s poem was runner-up in a competition organized by the National Gallery of Scotland

- Snapberry 3 took the photography collaboration between the High School and SNH to new heights when the images were projected on to local buildings during the annual lantern procession
- Primary pupils in the additional support class and some S1 pupils enjoyed the collaborative project with Killmartin Museum to create 3 giant wicker heads which are now hanging in Mhoine Mhor forest. The pupils also took part in a wonderful weaving workshop using colours and textures inspired by the forest trips



- Music is a huge part of the life of the campus, enhancing events like the P7 Pantomime, nativity plays and the P1 – 7 Scottish afternoon. The High School Christmas concert once again demonstrated the range of talent across the year groups. Friday lunchtimes have been brightened up by the “open music” slot which has encouraged lots of young performers to come forward.
- Once again, many pupils participated and achieved success in the Mid Argyll Music Festival. Members of the Choir and several young musicians also performed at the Olympic Torch celebrations and there is a great buzz around the ensemble “Beacon Hill” – 4 pupils playing a stirring blend of traditional and contemporary music.

HEALTH AND WELLBEING

- The campus Fun Run was reinstated this session. Organised by S6 students, large numbers of pupils and teachers chose one of the picturesque routes around Kilmory Loch with all participants receiving a medal for completing the course.
- Primary pupils enjoyed the annual Health Week and got the opportunity to try some new and exciting activities such as Nordic walking which has now been introduced to all Primary classes as part of the implementation of the recommended 2 hours of quality P.E. for all pupils
- The Health Week also saw the P6 and P7 pupils participating in a duathlon – running, cycling and running again – which made great use of the school grounds and Kilmory and built on the cycling training previously completed by all of the pupils. Very popular with everyone involved, it is hoped that this can become an annual event.



An interesting initiative this session has been the establishment of the Mid Argyll Rowing Club involving staff, pupils and members of the community. The aim of the club is to build and row skiffs and they have recently taken possession of their first boat to help them get started.

- S1 – 3 pupils were offered the chance of signing up for a block of skiing lessons at Glencoe at the beginning of the year and a group of intrepid youngsters – many first time skiers – braved the slopes accompanied by volunteer members of staff
- Pupils enjoyed great success in the annual Youth Games at Oban, bringing back winners' trophies for Athletics, Badminton, Football and Hockey



How Good is our Ethos?

The behaviour of our pupils is exemplary – visitors often comment on the polite and friendly attitude with which they are met and teachers appreciate working in a relaxed environment where the pupils demonstrate great self-discipline. Contributing to the positive ethos are:

- A strong dress code which is very well supported by parents
- Leadership opportunities for pupils at all levels – Clan Captains, Sports Leaders, buddies/mentors, Head/Depute Girl and Boy
- Positive behaviour schemes and regular celebrations of pupil achievement
- Well-established Student Councils and regular consultations with pupils about school issues
- Ongoing commitment to improve communication between home and school
- Active and supportive Parent Council

TRIPS AND VISITS

- Cultural trips included visits to the Transport Museum (P2,4/5 and 7), Kelvingrove Museum (P3/4), the Glasgow Mosque and Stirling Castle (both P7)
- Access to theatre and film performances enriched the experience of pupils across the campus, from the P7 trip to see a production of “A Christmas Carol” which, though small in scale was huge in imagination, to Modern Languages students who combined a viewing of French and Spanish films with a restaurant visit to sample the cuisine of the country. Other highlights were performances of Men Should Weep and An Inspector Calls and the S2 trip to see the film version of War Horse.
- The biennial trip to Iceland took place last summer continuing to provide an unforgettable educational experience for all participants.
- A return visit from our partner school in Norway saw 4 pupils and a teacher spend a month immersing themselves in the life of the school and the community. A group of our pupils has just returned from Norway and we expect 2 pupils from Åkra to join us again in September.
- S4/5 languages students improved their speaking skills during a long weekend in Paris in October



SCHOOL IMPROVEMENT

The main areas of innovation and improvement this session were as follows

TEACHING AND LEARNING

- Broad, general education implemented for S1 – 3
- Good preparation completed for the introduction of new national qualifications S4 – 6
- Big Writing introduced P5 – S2
- Interdisciplinary learning consolidated Pre – 5 to P7
- Subject input to P7 extended to include English and Home Economics
- Teaching and Learning audit carried out to identify and share good practice

ASSESSMENT AND REPORTING

- P7 profile introduced to ensure good transfer of information at transition between Primary and Secondary
- Personal Learning Plans introduced in S2
- Interim reporting guidelines produced for secondary staff

PUPIL SUPPORT

- Activity Agreements introduced to help all pupils to secure a positive post – school destination
- Single Childs Plan format adopted to record strategies to support individual pupils
- iPads used to support learning in the secondary additional support class

School Summary 2012

Argyll & Bute

Cumulative Whole School Attainment

The following tables show percentages of pupils gaining the stated combinations of awards by the end of S4, S5 and S6. Percentages are based on the relevant S4 roll. Note that there are no NCD values for the current year.

By the end of S4

All Candidates

	NCD								Percentage							
	2005	2006	2007	2008	2009	2010	2011	2012	2005	2006	2007	2008	2009	2010	2011	2012
Eng Lev 3	1	2	2	2	6	5	10		97	96	97	97	95	96	93	93
Maths Lev 3	2	3	2	2	10	8	10		95	95	96	96	93	94	92	91
Eng & Maths	2	2	2	3	9	6	10		95	94	95	95	92	93	88	88
5+ Level 3	2	2	1	2	4	4	6		95	94	95	94	92	94	92	94
5+ Level 4	2	4	2	1	3	2	6		85	80	83	84	81	84	79	80
5+ Level 5	2	4	4	5	6	4	5		42	38	36	37	36	39	37	41
1+ Level 6	3	4	5	1	4	2	4		0	0	0	2	1	2	1	1

Male Candidates

	NCD								Percentage							
	2005	2006	2007	2008	2009	2010	2011	2012	2005	2006	2007	2008	2009	2010	2011	2012
Eng Lev 3	1	1	2	3	8	4	10		97	96	97	96	93	96	91	92
Maths Lev 3	2	3	2	4	10	6	10		95	95	96	95	92	95	92	89
Eng & Maths	2	2	2	3	9	5	10		94	94	95	94	91	93	87	85
5+ Level 3	2	2	1	3	7	4	6		94	93	95	93	91	93	92	94
5+ Level 4	2	4	3	2	4	3	6		79	76	79	81	78	80	77	77
5+ Level 5	3	4	6	5	5	6	4		35	34	29	32	33	32	34	35
1+ Level 6	2	5	7	2	4	2	3		1	0	0	1	1	1	1	1

Female Candidates

	NCD								Percentage							
	2005	2006	2007	2008	2009	2010	2011	2012	2005	2006	2007	2008	2009	2010	2011	2012
Eng Lev 3	2	3	2	2	4	6	10		98	97	98	97	96	96	94	95
Maths Lev 3	3	4	4	2	9	8	10		96	95	96	97	94	94	92	94
Eng & Maths	2	2	3	2	7	6	10		95	95	95	96	93	93	89	91
5+ Level 3	2	4	2	2	5	5	7		96	94	96	95	93	95	92	95
5+ Level 4	2	3	2	2	3	2	6		90	84	87	87	84	89	81	84
5+ Level 5	2	4	2	5	6	2	6		48	42	44	41	40	47	40	47
1+ Level 6	5	4	3	1	4	1	3		0	0	1	3	1	3	1	2

By the end of S5

The following tables show percentages of pupils gaining awards at the stated levels by the end of S5. Percentages are based on the relevant S4 roll.

All Candidates

	NCD								Percentage							
	2005	2006	2007	2008	2009	2010	2011	2012	2005	2006	2007	2008	2009	2010	2011	2012
Eng & Maths	3	2	2	1	2	9	5		94	95	95	96	95	93	95	90
5+ Level 3	2	2	2	1	2	4	4		94	96	94	96	95	93	95	92
5+ Level 4	3	2	3	2	1	3	1		85	87	82	85	86	85	88	82
5+ Level 5	6	2	4	2	4	3	3		47	54	50	52	51	53	56	53
1+ Level 6	5	2	4	1	2	2	3		41	46	41	45	46	48	49	45
3+ Level 6	7	3	6	4	5	7	5		20	26	21	25	24	24	27	24
5+ Level 6	7	3	6	3	6	8	3		9	12	9	10	10	9	13	10
1+ Level 7	0	5	6	5	1	4	3		0	0	0	0	1	0	0	0

Male Candidates

	NCD								Percentage							
	2005	2006	2007	2008	2009	2010	2011	2012	2005	2006	2007	2008	2009	2010	2011	2012
Eng & Maths	2	2	3	1	3	9	3		95	95	94	96	94	91	95	90
5+ Level 3	2	2	2	1	2	7	3		94	95	94	95	94	91	94	92
5+ Level 4	1	2	3	2	2	4	1		83	82	79	82	83	81	85	80
5+ Level 5	4	2	4	3	2	3	4		43	46	44	45	47	48	48	49
1+ Level 6	3	2	5	3	2	3	4		38	39	36	38	41	42	42	41
3+ Level 6	6	4	6	5	6	6	5		19	22	20	19	19	20	23	21
5+ Level 6	7	5	6	7	7	7	3		7	8	8	7	8	8	12	9
1+ Level 7	0	4	0	0	3	4	5		0	0	0	0	0	0	0	0

Female Candidates

	NCD								Percentage							
	2005	2006	2007	2008	2009	2010	2011	2012	2005	2006	2007	2008	2009	2010	2011	2012
Eng & Maths	6	3	2	3	2	6	7		93	95	96	96	96	94	94	90
5+ Level 3	3	1	4	2	2	4	3		95	97	95	97	95	95	96	91
5+ Level 4	3	1	3	2	2	2	1		86	92	86	89	88	89	92	83
5+ Level 5	6	2	3	2	4	3	1		52	61	56	58	56	58	65	57
1+ Level 6	6	2	3	1	3	3	2		44	51	46	53	51	54	57	49
3+ Level 6	8	4	7	3	5	6	4		22	29	23	30	28	27	32	27
5+ Level 6	7	2	6	2	6	8	4		10	15	11	14	11	9	14	12
1+ Level 7	0	5	5	3	1	4	2		0	0	0	0	1	0	1	1

By the end of S6

The following tables show percentages of pupils gaining awards at the stated levels by the end of S6. Percentages are based on the relevant S4 roll.

All Candidates

	NCD								Percentage							
	2005	2006	2007	2008	2009	2010	2011	2012	2005	2006	2007	2008	2009	2010	2011	2012
Eng & Maths	2	3	2	2	2	2	9		96	94	96	95	96	96	93	95
5+ Level 3	1	2	2	3	1	2	4		96	94	96	94	97	95	94	96
5+ Level 4	2	3	1	3	2	1	3		85	85	88	83	86	86	86	88
5+ Level 5	2	5	2	4	2	1	2		55	50	57	52	54	57	59	59
1+ Level 6	2	4	2	3	1	1	1		52	46	50	48	52	55	58	58
3+ Level 6	3	6	3	5	2	5	5		36	29	35	31	36	34	37	38
5+ Level 6	3	7	4	6	4	6	6		23	18	22	19	23	22	23	27
1+ Level 7	3	6	2	6	3	6	5		16	13	16	13	17	15	16	21

Male Candidates

	NCD								Percentage							
	2005	2006	2007	2008	2009	2010	2011	2012	2005	2006	2007	2008	2009	2010	2011	2012
Eng & Maths	1	2	2	3	1	3	9		97	95	95	94	96	95	92	95
5+ Level 3	1	2	2	2	1	2	7		96	94	95	94	96	94	92	94
5+ Level 4	2	2	2	3	2	2	4		83	83	83	80	82	83	82	84
5+ Level 5	2	4	2	4	3	2	3		49	46	50	46	48	51	54	51
1+ Level 6	1	3	3	3	2	1	1		47	43	43	43	46	48	53	50
3+ Level 6	1	5	4	5	5	6	5		33	27	30	27	28	29	31	31
5+ Level 6	2	6	5	5	5	6	6		21	17	17	17	17	17	20	23
1+ Level 7	2	3	3	5	5	8	6		15	13	13	12	13	11	14	18

Female Candidates

	NCD								Percentage							
	2005	2006	2007	2008	2009	2010	2011	2012	2005	2006	2007	2008	2009	2010	2011	2012
Eng & Maths	2	5	2	2	3	2	6		96	94	96	96	97	97	95	96
5+ Level 3	1	3	1	4	1	2	3		96	95	98	95	97	96	95	98
5+ Level 4	2	3	1	3	2	2	2		88	87	92	86	90	89	89	93
5+ Level 5	2	6	2	3	2	2	2		62	55	64	58	61	62	65	69
1+ Level 6	2	6	2	3	1	1	1		56	49	57	53	58	61	64	68
3+ Level 6	4	8	2	6	2	4	4		39	31	40	35	44	40	42	46
5+ Level 6	5	7	3	6	2	6	6		24	20	27	22	29	26	26	32
1+ Level 7	3	8	2	7	1	4	5		16	13	19	13	22	19	19	25

School Summary 2012

Lochgilthead High

Cumulative Whole School Attainment

The following tables show percentages of pupils gaining the stated combinations of awards by the end of S4, S5 and S6. Percentages are based on the relevant S4 roll. Note that there are no NCD values for the current year.

By the end of S4

All Candidates

	NCD									Percentage							
	2005	2006	2007	2008	2009	2010	2011	2012		2005	2006	2007	2008	2009	2010	2011	2012
Eng Lev 3	4	2	100	2	2	2	3			97	98	100	98	99	99	98	92
Maths Lev 3	5	4	5	3	4	2	100			95	96	95	97	98	99	101	94
Eng & Maths	5	3	4	3	3	1	3			94	96	95	96	98	99	97	92
5+ Level 3	5	4	3	2	4	2	1			93	94	95	96	95	98	99	94
5+ Level 4	5	6	3	2	4	2	3			81	78	88	87	83	89	88	81
5+ Level 5	5	6	3	3	5	2	3			34	35	41	41	35	51	44	41
1+ Level 6	1	1	1	1	0	1	3			3	3	5	2	0	6	1	2

Male Candidates

	NCD									Percentage							
	2005	2006	2007	2008	2009	2010	2011	2012		2005	2006	2007	2008	2009	2010	2011	2012
Eng Lev 3	3	3	100	100	4	3	4			98	98	100	100	98	98	98	86
Maths Lev 3	3	3	4	3	6	4	4			98	98	96	98	95	98	98	88
Eng & Maths	3	2	3	2	4	2	3			97	98	96	98	95	98	98	86
5+ Level 3	3	3	5	3	5	3	2			95	96	92	96	93	96	98	88
5+ Level 4	4	6	3	3	5	2	3			79	73	87	84	78	88	87	72
5+ Level 5	4	5	4	4	7	3	3			33	31	35	36	27	42	39	26
1+ Level 6	1	1	1	1	0	1	0			2	2	2	2	0	6	0	2

Female Candidates

	NCD									Percentage							
	2005	2006	2007	2008	2009	2010	2011	2012		2005	2006	2007	2008	2009	2010	2011	2012
Eng Lev 3	6	3	100	5	100	100	4			95	98	100	96	100	100	98	98
Maths Lev 3	7	6	6	5	100	100	100			90	94	94	96	100	100	104	100
Eng & Maths	7	5	5	5	100	100	4			90	94	94	95	100	100	96	98
5+ Level 3	7	7	2	3	4	100	100			90	91	98	96	96	100	100	100
5+ Level 4	5	5	2	2	4	3	3			83	83	90	89	87	90	89	89
5+ Level 5	6	6	3	4	5	2	3			36	38	48	46	42	62	49	56
1+ Level 6	1	1	1	2	0	1	2			5	4	8	2	0	5	2	2

By the end of S5

The following tables show percentages of pupils gaining awards at the stated levels by the end of S5. Percentages are based on the relevant S4 roll.

All Candidates

	NCD								Percentage							
	2005	2006	2007	2008	2009	2010	2011	2012	2005	2006	2007	2008	2009	2010	2011	2012
Eng & Maths	4	5	3	4	3	2	100		96	94	96	96	96	99	101	94
5+ Level 3	2	5	4	3	3	4	1		98	93	95	96	96	96	99	96
5+ Level 4	4	4	4	2	2	4	2		85	83	83	89	89	86	91	85
5+ Level 5	5	4	4	2	3	3	3		47	50	51	59	56	59	63	59
1+ Level 6	7	4	3	2	2	2	2		34	43	46	50	57	54	58	50
3+ Level 6	5	3	3	2	2	4	2		22	27	26	32	32	27	39	30
5+ Level 6	2	2	4	2	2	4	2		15	16	12	20	18	12	21	14
1+ Level 7	0	1	1	1	1	0	1		0	1	1	2	1	0	2	1

Male Candidates

	NCD								Percentage							
	2005	2006	2007	2008	2009	2010	2011	2012	2005	2006	2007	2008	2009	2010	2011	2012
Eng & Maths	5	3	2	4	2	5	100		93	97	98	96	98	95	100	96
5+ Level 3	5	4	2	5	3	5	3		93	95	98	92	96	93	96	96
5+ Level 4	5	4	5	3	2	6	3		80	81	79	87	89	78	88	83
5+ Level 5	4	3	4	3	4	4	3		44	52	48	52	49	49	56	54
1+ Level 6	5	3	2	3	1	6	3		33	45	46	44	56	37	50	43
3+ Level 6	4	3	2	3	3	5	3		20	24	31	27	24	20	28	24
5+ Level 6	2	2	2	2	2	4	4		13	14	13	17	16	10	12	9
1+ Level 7	0	1	0	0	0	0	0		0	2	0	0	0	0	0	

Female Candidates

	NCD								Percentage							
	2005	2006	2007	2008	2009	2010	2011	2012	2005	2006	2007	2008	2009	2010	2011	2012
Eng & Maths	3	7	6	4	5	100	100		98	90	94	96	95	102	103	93
5+ Level 3	100	7	7	100	3	3	100		102	90	91	100	96	98	103	96
5+ Level 4	3	4	4	2	3	2	2		91	86	87	92	89	92	95	87
5+ Level 5	6	6	5	2	3	3	2		50	48	53	66	61	66	72	64
1+ Level 6	7	6	4	2	2	1	2		34	40	47	56	58	68	69	58
3+ Level 6	5	3	6	2	2	4	1		25	31	21	38	39	32	54	36
5+ Level 6	3	2	5	2	2	4	1		16	19	11	22	19	13	33	18
1+ Level 7	0	0	1	1	1	0	1		0	0	2	4	2	0	5	2

By the end of S6

The following tables show percentages of pupils gaining awards at the stated levels by the end of S6. Percentages are based on the relevant S4 roll.

All Candidates

	NCD								Percentage							
	2005	2006	2007	2008	2009	2010	2011	2012	2005	2006	2007	2008	2009	2010	2011	2012
Eng & Maths	5	4	5	4	4	4	2		94	96	94	96	96	96	99	103
5+ Level 3	5	2	5	4	3	3	3		94	98	93	95	96	96	97	102
5+ Level 4	5	3	4	4	2	2	4		82	87	84	83	90	89	86	93
5+ Level 5	3	5	4	4	3	2	2		60	48	54	52	60	63	66	69
1+ Level 6	4	6	4	4	2	1	2		47	40	47	49	56	65	62	67
3+ Level 6	4	5	5	3	2	3	3		35	31	32	37	44	42	43	54
5+ Level 6	3	4	4	2	2	2	3		26	20	21	27	32	31	29	42
1+ Level 7	5	4	4	3	2	2	4		11	13	14	17	24	21	19	36

Male Candidates

	NCD								Percentage							
	2005	2006	2007	2008	2009	2010	2011	2012	2005	2006	2007	2008	2009	2010	2011	2012
Eng & Maths	3	5	3	2	4	2	5		98	93	97	98	96	98	95	98
5+ Level 3	5	5	4	2	5	3	6		93	93	95	98	92	96	93	96
5+ Level 4	5	5	4	5	3	2	6		80	80	83	79	87	89	78	88
5+ Level 5	2	5	3	4	3	4	4		57	44	55	50	54	49	56	60
1+ Level 6	3	6	3	3	3	2	4		48	38	47	48	48	58	49	56
3+ Level 6	3	4	4	2	3	4	7		32	31	29	40	33	33	24	40
5+ Level 6	3	3	5	1	2	3	4		23	24	16	29	25	22	22	30
1+ Level 7	4	2	6	3	3	7	7		11	18	9	15	15	9	10	22

Female Candidates

	NCD								Percentage							
	2005	2006	2007	2008	2009	2010	2011	2012	2005	2006	2007	2008	2009	2010	2011	2012
Eng & Maths	7	3	7	6	4	5	100		91	98	90	94	96	95	102	110
5+ Level 3	4	100	7	7	100	3	100		96	102	90	91	100	96	100	110
5+ Level 4	5	2	5	4	2	3	3		84	93	86	87	94	89	92	100
5+ Level 5	3	6	6	5	2	2	2		62	52	52	53	66	74	74	79
1+ Level 6	6	7	5	5	2	1	2		47	43	48	51	64	70	72	82
3+ Level 6	4	6	5	5	1	2	2		38	32	36	34	56	49	57	72
5+ Level 6	3	7	3	4	1	2	3		29	16	29	26	40	39	34	56
1+ Level 7	6	7	3	3	1	2	3		11	9	21	19	32	30	26	54

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ARGYLL & BUTE COUNCIL

MID ARGYLL, KINTYRE & THE ISLANDS AREA
COMMITTEE

DEVELOPMENT AND
INFRASTRUCTURE

WEDNESDAY 6 FEBRUARY 2013

ROADS ISSUES

1. SUMMARY RECOMMENDATIONS

This report provides an update on outstanding and ongoing roads-related issues in Mid Argyll, Kintyre and Islay.

2. RECOMMENDATIONS

It is recommended that Members note this report.

3. DETAIL

3.1 2013 / 2014 Capital Programme –

The finalised roads reconstruction capital programme will be brought to the next Area Committee in April following further discussions with Members at the intervening Business Meeting in March.

3.2 Revenue works –

General safety-related works (drainage and potholing) is on-going.

3.3 Kinloch Road (CHORD Scheme) –

Works on footways at Kinloch Road in Campbeltown are continuing. On completion of footway works, the contractor will withdraw from site and return in the early spring to complete carriageway resurfacing works.

3.4 Winter Maintenance -

Salt stocks at depots are currently near capacity. The 30 day probabilistic forecast indicates that overnight road surface temperatures will remain sub-zero until the end of January. Thereafter, in early February, slightly milder temperatures are expected to prevail.

3.5 Speed Restrictions -

An order to introduce a 40mph speed restriction on the A819 north of Inveraray, between the existing 30mph speed restriction and Electric Cottage, has been raised. The new speed restriction comes into force on 25 February 2013.

3.6 Flooding in Campbeltown –

There have been 2 recent and significant flooding events at Millknowe in Campbeltown. Although culverts are currently inspected, a more formalised inspection regime, to ensure that culvert entry grilles are absolutely clear, will be introduced in the very near future.

4. CONCLUSION

4.1 This report provides an update on on-going roads-related issues to Members.

5. IMPLICATIONS

5.1	Policy	Works are assessed and carried out under the current Roads Asset Management and Maintenance Plan.
5.2	Financial	Next year's capital programme will be based on revised capital allocation and re-profiling exercise for years 2012 to 2015.
5.3	Legal	None
5.4	HR	None
5.5	Equalities	None
5.6	Risk	Completed works will reduce requirement to repair and maintain existing carriageway
5.7	Customer Services	None

For further information, please contact:

Stewart Clark, Roads Performance Manager, West (Tel: 01546 604893)

Jim Smith
Head of Service Roads and Amenity
16 January 2013

ARGYLL AND BUTE COUNCIL

MID ARGYLL, KINTYRE AND THE ISLANDS
AREA COMMITTEE

CUSTOMER SERVICES

6th February 2013

USEABLE CAPITAL RECEIPTS

1 INTRODUCTION

- 1.1 This report updates the Area Committees of the current position in regards previously agreed capital receipts funding for local projects.

2 RECOMMENDATION

- 2.1 The Area Committee is asked to note the update in regards the Ardrishaig Regeneration Masterplan, to agree that the previously agreed commitment from capital receipts for the project be withdrawn. Furthermore to agree that in the event of any new or revised proposal to be taken forward which includes any application for part funding from the Council's Useable Capital Receipts, that the application will be decided on its merits at that time.

3 DETAIL

- 3.1 Members were provided with an update on Useable Capital Receipts at the December 2012 Area Committee, at which time it was noted that there is a net negative balance of £73,186.80).
- 3.2 In September 2009 the Mid Argyll, Kintyre and the Islands Area Committee agreed to support a request for funding of £48,000 over a 3 year financial period to assist on the implementation of the Ardrishaig Regeneration Masterplan. The agreed funding was part of an overall funding package being put together as part of the EU Interreg Programme. In October 2011 Members were updated that the outcome of the Interreg funding application had been unsuccessful, and were asked for continued support to submit a fresh application for grant funding to assist with the implementation of the Masterplan. Members agreed at this time that a further report on this should come to the December 2011 Area Committee for further consideration.
- 3.3 Difficulties in progressing with implementing the Masterplan on a partnership basis has unfortunately meant that to date we have not been in a position to bring a further report to the Area Committee .
- 3.4 Notwithstanding that the funding application for which the capital receipt support was agreed by the Area Committee in 2009 was unsuccessful, and no further funding applications have been made to date, Members did agree in December 2011 to continue to support the implementation of the Ardrishaig Regeneration Masterplan This support is critical if we are to secure the significant

environmental and economic outcomes

- 3.5 Given that no further funding applications for the implementation of the plan have been made to date, and none are in process currently, Members are asked to consider whether to leave the previously agreed funding of £48,000, which was for the specific purpose of implementing the Masterplan through the Interreg Programme in place, or to agree to consider any future application for part funding from the Council's Useable Capital Receipts on its merits at that time.
- 3.6 Members should be advised that a very positive meeting was held with senior managers from Scottish Canals on Friday 18 January 2013. Scottish Canals are refocusing on the commercial opportunities relating to the Canal. The meeting focused on the Ardrishaig masterplan, the wider opportunities for economic development relating to the Crinan Canal and the opportunities for a joint partnership approach to assist in the delivery of key projects. The proposal is to develop a memorandum of understanding between the Council and Scottish canals over the next 12 months with the aim of focusing on key projects. It is therefore hoped that we will be in a position in the near future to come back to Members with details of potential joint projects relating to both Ardrishaig and the Crinan Canal

4 CONCLUSION

- 4.1 Members are asked to consider the up to date position relating to previously agreed funding for the Ardrishaig Regeneration Masterplan which was specifically for an Interreg Programme and, in light of the overall balance of Capital Receipts available for use in the MAKI area consider that in the event of any new funding proposal coming forward, that any application for part funding from the Council's Useable Capital Receipts is decided on its merits at that time.

5 IMPLICATIONS

- | | | |
|-----|------------------|---|
| 5.1 | Policy | None |
| 5.2 | Financial | The Area Committee will be able to allocate free funds from Capital Receipts once they become available |
| 5.3 | Legal | None |
| 5.4 | HR | None |
| 5.5 | Equalities | None |
| 5.6 | Risk | None |
| 5.7 | Customer Service | None |

Executive Director of Customer Services

11th January 2013

For further information contact: Shirley MacLeod, Area Governance Manager,
01369 707134

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**ARGYLL AND BUTE COUNCIL MID ARGYLL KINTYRE AND ISLAY
AREA COMMITTEE**

DEVELOPMENT AND INFRASTRUCTURE SERVICES FEBRUARY 2013

SCOTTISH FERRIES PLAN

1.0 SUMMARY

- 1.1 This report provides a review of the recently published Ferries Plan and how it impinges on the Mid Argyll Kintyre and Islay area. There are proposals to introduce a pilot service to the Ayrshire coast via Arran and to modify the service provision to Islay and Jura. The commitment is apparent that the Government will engage with the Council in respect of the transfer of responsibilities for ferry services and details of how Road Equivalent Tariff will be implemented.

2.0 RECOMMENDATIONS

- 2.1 That Members note the contents of this report and that;
- 2.2 A further report will be presented to the Council in March which will set out the Council's proposed position with regard to the Ferries Plan and associated actions.

3.0 DETAIL

3.1 Ferries plan

The plan for the period 2013 – 2022 was published by Transport Scotland prior to Christmas 2012. The purpose of the document is to provide communities with a clear view of the intended way forward. The Review has enabled the Scottish Government to develop a shared vision for lifeline ferry services in the context of the National Transport Strategy and inform their long term plan.

3.2 Proposals affecting Mid Argyll Kintyre and Islay

In the short term the Government proposes to implement a new two year summer only (May to September) pilot ferry service between Campbeltown and Ayrshire via Arran 3 days per week.. As a temporary step they will introduce a summer months service on a Saturday from Colonsay, via Islay to Kennacraig. In addition, subject to the transfer of responsibility to the Scottish Government, the proposal is to offer zero fares between Jura and Islay when that journey is part of an onward journey to the mainland.

What should be noted is that all of the proposals are subject to future Spending Review commitments.

3.3 Tarbert - Portavadie

The plan confirms that as a result of the consultation this route provides a vital link for the local community and will be retained.

3.4 Claonaig- Lochranza

The Government have questioned the validity of the provision of this service given that it is a second route to Arran. However, it does fulfil a strategic role in providing support to local tourism and carries dangerous goods which cannot be carried on the principal route. On this basis the route will be retained.

3.5 Campbeltown – Ardrossan via Arran

The Government has committed to provide a pilot summer service operating from Campbeltown to Ardrossan via Arran running three times per week. The vessel will be the Isle of Arran and is designed to offer a reasonable day trip, an overnight and weekend stays on the west coast. Subject to an evaluation of the pilot the Government could link the new service to the longer term proposals for Arran leading to the possibility of a winter service between Campbeltown and Ardrossan.

The implications for the port of Campbeltown are that, dependent upon the timetable, it may impact on the ability to provide the same level of service for the export of timber. The ferry berth would need to be safe for passengers to ensure that there was no risk to them from other operations. Preliminary discussions with staff from Calmac Ferry Ltd confirm that they are willing to modify their initial timetable proposals to mitigate the impact it may have on the port. In respect of the tower shipments, these are intended to utilise the inner berth and provided satisfactory levels of pedestrian and vehicular segregation can be achieved in compliance with our obligations under Port security, this element of our business should not be affected.

3.6 Jura

The Islay Jura ferry service is currently operated by the Council. If this route is transferred to the Government along with the associated infrastructure then the intention is to offer zero fares on this part of the route when it is part of an onward journey to Kennacraig.

The initial draft plan proposed rebalancing the service in favour of port Askaig but following the final consultation phase it was concluded that just one service per week would be shifted to Port Askaig on a Saturday. This will impact on the summer service to Colonsay by providing an additional sailing day and marginally improves the accessibility for Jura.

The community operated summer only service between Craighouse and Tayvallich is presently supported by both the Government and the Council. The Government has stated their intention to cease contributing funding once the other changes that affect Jura have been implemented. They have also made it clear that their contribution remains dependent upon the Council continuing to contribute.

3.7 Council operated services

Officers have met with officials from Transport Scotland and articulated the view that we would wish to progress the proposed transfer of responsibility. This would be subject to a routes and services needs assessment methodology (RSM), Options Appraisal and Business Case for each of the four routes which will be undertaken by the Council with assistance and guidance from Transport Scotland, this is anticipated to be completed within the next eighteen months. The routes will have to be lifeline and if transfer of the routes is realised then the port infrastructure associated with the ferry service would have to be transferred too. It is clear that the Government will only fund services at a level considered necessary after applying the RSM. Any provision above this will have to be funded by the Council. It is also clear that there would have to be an agreement about the levels of capital and revenue funding to be transferred to the Government. This would take account of the age and condition of the vessel being transferred and the revenue funding would represent the true cost of providing the service. In regard to the application of RET, no decision has yet been taken for the routes operated by the Council. Even if the routes are transferred it does not mean that RET will automatically be introduced. Finally, there is no guarantee that the Government will accept responsibility for the transfer of ferry services.

3.8 RET

The Government has committed to rolling out a Road Equivalent Tariff (RET) across the entire network. This will include fares for passengers, cars and small commercial vehicles up to 6m in length and coaches.

The intention is for RET to become a permanent feature on routes to the Western Isles, Coll and Tiree. The impact of this will be that instead of having to purchase multi journey tickets the RET single ticket will be competitive with the single journey equivalent of a multi journey ticket. There is concern that the application of RET will create an issue for demand. The operator will have the opportunity to bring forward proposals for managing this demand in consultation with the community it is serving. It is important to note that there will be no distinction made between residents and non-residents.

Commercial RET

The Government has confirmed that the additional revenue generated by applying the updated RET formula for passengers, cars and small commercial vehicles will be reinvested in commercial vehicle fares in order to reduce the impact of the removal of RET for commercial vehicles. The government will also provide additional funding for this sector such that no fare will rise above 10% in 2013. The long term aim is to provide an overarching policy for freight fares taking account of the need to balance the wellbeing of the communities against public sector cost. Initially the findings of the study on the Western isles, Coll and Tiree economies will be reviewed and a further working group established that will consult with all key stakeholders. The study by MVA consultancy on the impact of the removal of RET from commercial vehicles on the Western isles, Coll and Tiree was published in January 2013.

4.0 CONCLUSION

- 4.1 The plan contains significant proposals that will affect Mid Argyll Kintyre and Islay both in the short and longer term. There remains a considerable amount of work to be progressed if the Council is to achieve its aim of transferring responsibility for its ferry services and this would also require Council approval of the Business Case prior to transfer. RET is a contentious issue, particularly for the commercial operators. The prospect of the introduction of RET causing over demand especially through the summer season will create the potential for demand management.

5.0 IMPLICATIONS

- 5.1 Policy: If the ferries are transferred to the Government then the Council will be required to approve the transfer of both vessel and associated port assets associated with the routes
- 5.2 Financial: If the ferries transfer then there will be an adjustment to Government funding for the council. The council should be no better nor worse off financially on completion of transfer.
- 5.3 Legal: There may be a requirement to formally transfer council owned assets
- 5.4 HR: There is the potential TUPE of staff and employees.
- 5.5 Equalities None
- 5.6 Risk: That the Council retains the ferry services and continues to bear the risk on what is considered as a non-core activity.

- 5.7 Customer Service: The routes and services needs assessment may demonstrate a service profile model which is in excess of what is considered necessary and unless the Council fund the additional services then it will result in a curtailment of service.

Executive Director of Development and Infrastructure Services

18 January 2013

For further information contact: M.Gorringe, Marine Operations Manager
(01546 604656)

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ARGYLL & BUTE COUNCIL

Mid Argyll, Kintyre and Islay Area

CUSTOMER SERVICES

Committee

6 February 2013

Review of Arrangements regarding the distribution of the G.M Duncan Bequest

1. SUMMARY

- 1.1 The purpose of this Paper is to outline the current arrangements for the distribution of the G.M. Duncan bequest, and to outline proposals for the trustees of the bequest to consider for the future operation of the bequest

2. RECOMMENDATIONS

That the ward 1 Members:

- 2.1 Note the arrangements currently in place in relation to disbursement of the Bequest and the current status of the fund
- 2.2 Agree that the current arrangements are not the most effective use of the resources available
- 2.3 Note that there is a lack of definition about the requirements to qualify as a beneficiary and that this should be clarified
- 2.4 Consider raising the amount payable to each successful applicant while having regard to the restrictions regarding the accessing of the capital
- 2.5 Consider publicising any changes to the operation of the bequest together with the rationale in order to demonstrate that the funds are being put to best use and to publicise the clarified requirements to qualify as a beneficiary

3. DETAIL

HISTORY AND CURRENT SITUATION

- 3.1 The GM Duncan bequest was originally minuted as having been received and accepted by the Finance Committee of the Campbeltown Town council on 1 September 1958. The receipt of the residue of the estate totalling £15,000 was subsequently noted in the minute of the Finance Committee on

7th December 1959. This was to be invested in the housing account. On 4th January, 1960 the Town clerk noted that the trust did not provide for the monies to be used for anything other than for “the benefit of the poor of the burgh in the form of gifts of fuel, clothing and foodstuffs during the winter months “and that the trustees did not have the authority to spend the original capital of the fund. (i.e. the £15000

3.2 As at 31/3/2012 the balance of the bequest stands at £85,481.61, which after this year’s distribution will mean a current balance of approximately £84,500

3.3 The current practice regarding the disbursement of funds from the bequest is that applications from individuals to the fund are sought in September/October and a meeting takes place each year, (usually in November) at which the ward one Members (Who are the successor officials to the Campbeltown Town Council) either grant or refuse the applications received. Current practice is that an element of local knowledge is applied by those involved in the process, but in general, if the person applying is in receipt of benefits, then application is approved. At present the level of grant given is £10 per applicant and this amount has remained static as long as any staff currently involved can remember, which means that its substantive value has diminished considerably. Reports from long service staff and local people who were previously involved in dealing with the bequest strongly suggests that the £10 was originally a substantial gift, and was used to buy bags of coal, winter clothing or substantial amounts of food from the various retailers registered with the scheme at that time.

It is worth noting that in recent years, the number of applicants to the fund has increased significantly. The consequence of this is that in each of the last few financial years, the low interest rates currently applying to depositors has meant that the amount paid out to applicants has been marginally more than the amount the fund earned in income.

Currently only the Cooperative remains a participant in the scheme, although Tesco is being approached to re-engage with the trust

SUGGESTED CHANGES

3.4 Given the original intention of the bequest was to substantively benefit the poor of the area, there is a question about whether the distribution of £10 per applicant will actually fulfil the bequests charitable purpose in the future as the real value of the award continues to diminish given the rising cost of living and the effects of inflation. It is therefore suggested that the level of award be revisited and increased to £25-£30 per household/applicant, with a corresponding restriction on the criteria required to qualify. Determining the appropriate amount and criteria will be matters for the trustees to determine. A Spreadsheet containing an outline of the effect of several options is attached as appendix 1

Terms of the trust

3.5 “Poor of the Burgh”

The intended beneficiaries of the bequest are the “poor” of the historic Burgh of Campbeltown Town council, and at the time of the original bequest, G.M. Duncan would have been clear about who his intended beneficiaries would be, however this is rather more difficult to quantify now, and it may be useful to the trustees to offer some guidance as to current definitions of poverty which can be broader than simply a lack of funds.

"There are basically three current definitions of poverty in common usage: absolute poverty, relative poverty and social exclusion. Absolute poverty is defined as the lack of sufficient resources with which to keep body and soul together. Relative poverty defines income or resources in relation to the average. It is concerned with the absence of the material needs to participate fully in accepted daily life.

Social exclusion is a new term used by the Government. The Prime Minister described social exclusion as "...a shorthand label for what can happen when individuals or areas suffer from a combination of linked problems such as unemployment, poor skills, low incomes, poor housing, high crime environments, bad health and family breakdown".

The House of Commons Scottish Affairs Committee

The Definition of Poverty

The usual definition of relative low income are households whose equivalised income before housing costs is below 60% of the median (i.e. midpoint) income in the U.K. in the same year.

Income is the income from all sources for all members of the household but after deductions for income tax, National Insurance contributions, council tax, pension contributions and maintenance payments.

Equivalisation allows for differences in the size and composition of households, and recognises that a family of several people requires a higher income than a single person in order for both households to have a similar standard of living.

It is assumed that all individuals in the household benefit equally from the combined equivalised income of the household.

For a couple with no children the U.K. median income before housing costs in 2006-07 was £377 per week. The relative low income level was therefore £226 per week.

The Experience of Rural Poverty in Scotland (Scottish Government 2009)

From the definitions above, it is clear that using the definition above, the worst cases of absolute poverty should never occur in Campbeltown, and the trustees will consequently be more likely to be concerned with applicants

experiencing gradations of “relative poverty” i.e. using equivalency to the income levels determined above.

Using the figures above, as a guide, in general, those on mean tested benefits such as jobseekers allowance (£142 per fortnight” for a single person) will be likely to fall within the definition of relative poverty.

Husbandry of the Fund

Care needs to be taken to ensure that the fund is not unintentionally depleted by over wide acceptance criteria and the trustees need to be aware that most current applicants will fall within the definition of relative poverty, so that in practice, accepting “is in receipt of means tested benefits” as the eligibility criteria may increase the overall burden on the fund if the value of the gift is increased.

An alternative approach would be to select a trigger figure per person for household income below which applications will be considered, this would presumably be a figure below the benefits threshold and should for example give assistance to those on means tested benefit who are also attempting to repay crisis loans since the voucher would assist in the purchase of their food or fuel. Given the changes to the benefits system due to come into force in March with the new single credit, the single trigger figure may have a benefit in being simple to administer given that the council is likely to have somewhat less detailed access to the breakdown of individual claimants circumstances. It is estimated on the basis of last year’s applicants that restricting applications to those demonstrating a figure of a household income of just under £100 per person per week, would not have a negative outcome on the fund.

Ultimately the access criteria and income levels are matters for the trustees to determine.

3.6 Consent to benefit checks

Currently, the application form used in applying for assistance from the bequest simply asks individuals about their level of household income, and while there is an element of local knowledge applied in ensuring that the applications are accurate, there is currently no verifiable method of checking the accuracy of statements made. It is suggested that a simple Data Protection fair processing statement be added to the application saying that statements made in the application may be checked against the various databases accessible to the council and that the applicant consents to this processing by completing the application. This grants the freedom to perform such checks if desired, but not the obligation to do so.

4. IMPLICATIONS

- | | | |
|-----|------------------|---|
| 4.1 | Policy | Consideration of the questions raised will ensure that the intentions of the original bequest continue to be honoured |
| 4.2 | Financial | The financial implications of the proposed review will be |

determined by the options chosen above ,

4.3 **Personnel** None

4.4 **Equalities Impact Assessment** None

4.5 **Legal** Reviewing the terms of the bequest confirms the ongoing legality of its administration

For further information, please contact Shirley MacLeod, Area Governance Manager
tel 01369 707134

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GM Duncan Analysis Output

	Number	%
Total Number of Applicants	88	
Number of applicants over 65	44	50.00
number of applicants over 75	21	23.86
number of applicants under 40	7	7.95
number of applicants under 30	4	4.55
Number of applicants with weekly household income under £100pw	23.00	26.14
Number of applicants with weekly income over 200pw	17.00	19.32
Number of applicants living on their own	78.00	88.64
Number of applicants with (per head)income of under £100 per person per week	35.00	39.77
Number of applicants with (per head)income of under £75 per person per week	25.00	28.41
Number of applicants with (per head)income of under £65 per person per week	11.00	12.50
Number of applicants with (per head)income of under £150 per person per week	67.00	76.14

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ARGYLL & BUTE COUNCIL**AREA COMMITTEES****CUSTOMER SERVICES**

EXTRACT OF MINUTE OF THE COUNCIL MEETING OF 24 JANUARY 2013

(e) CHILDREN'S CHAMPION

The Council considered a report which outlined recommendations to develop the role of Children's Champions across Argyll and Bute. The Council also heard a presentation by Denny Ford of Who Cares on supporting the needs of looked after children in Argyll and Bute.

Decision

1. Agreed the need for Children's Champions.
2. Agreed the principle that there should be four Champions, one for each geographical area which would better support the needs of looked after children population in Argyll and Bute and that this be delegated to the four Area Committees to make the appointments.
3. Accepted the principle of establishing a Corporate Parenting Board which will report to the Council annually to support and drive activity for looked after children. A further report on the membership and remit to be submitted to a future Meeting.

(Ref: Report by Executive Director of Community Services dated 26 November 2012, submitted)

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CHILDREN'S CHAMPION

1. SUMMARY

- 1.1 This report outlines recommendations to develop the role of Children's Champions across Argyll and Bute.

2. RECOMMENDATIONS

- 2.1 Members agree the need for Children's Champions.
- 2.2 Members consider whether four Champions, one for each geographical area would better support the needs of looked after children population in Argyll and Bute.
- 2.3 Members accept the principle of establishing a Corporate Parenting Board which will report to the Council annually to support and drive activity for looked after children. A further report on the membership and remit will follow.

3. DETAIL

Argyll and Bute Council is seeking to improve the outcomes for looked after and accommodated children/young people in care through the development of four Children's Champions across each geographical area. The role developed in 2010 in Argyll and Bute had a single champion to enhance the lives of looked after and accommodated children through greater opportunities and the removal of barriers. Whilst the role was important to establish an Elected Member leading on Children's Rights there was a need to explore how to expand the role and lift the profile of looked after children. In consultation with looked after young people at an event on 23 November 2012 they indicated they would like an Elected Member for each of the four geographical areas so that they are able to build relationships with them.

Focus

- 3.1 One way of focussing on the needs of looked after children/young people is to review what is currently being achieved and what still needs to be done. The Getting It Right For Looked After Children Plan outlines all agencies' roles in improving services however, the Council also has a responsibility as a Corporate Parent to ensure that every child/young person has the opportunity to meet their full potential. For

that to happen, the Council needs to bring all its available resources to bear to meet these children/young people's needs in terms of their socialisation, well being, education, health and overall welfare.

- 3.2 Currently their needs are met through a multi-disciplinary focus of Social Work, Police, Education and Health. However as a Council we have embraced the role as corporate parent through the signing of the Give Me A Chance Promise by the Leader of the Council and the Chief Executive on 30 October 2012. Argyll and Bute have pledged to reduce stigma and promote positive opportunities for all looked after children.

Corporate Parenting and the role of the Children's Champion

- 3.3 Corporate Parenting relates to all children/young people who are looked after by the authority. It means that formal partnerships and actions are established by local authorities, departments and associated agencies that are responsible for working together to meet the needs of looked after children/young people.
- 3.4 The notion of a local authority acting as a parent recognises the legal and social responsibilities of public bodies to children/young people who become looked after. It recognises that those children/young people for whom the local authority has a particular responsibility are significantly less likely to achieve good outcomes not only throughout their childhood but throughout their lives.
- 3.5 Whilst there has been progress regarding Corporate Parenting at both a national and local level more needs to be done to promote the wellbeing of our looked after children/young people. This is reinforced by the report produced by the Scottish Government '*Looked After Children; We Can and Must Do Better*' which highlighted the need for local authorities to strengthen their approach to Corporate Parenting.
- 3.6 Corporate Parenting is essentially the same as being a good parent and wanting to achieve the same good outcomes for our looked after children/young people that we would want for our own children. To improve and make Corporate Parenting a reality depends upon drive, ownership and leadership at the highest level of the organisation. Children's Champions play an important role in promoting the rights of looked after children.
- 3.7 Who Cares? Scotland have been contracted to provide direct support to the Children's Champions. It is their intention to help us establish a Corporate Parenting Board where the Champions would act on behalf of the looked after population to drive forward changes.

Role and Remit of a Children's Champion

- 3.8 The role and remit of a Children's Champion is to champion the rights of looked after and accommodated children/young people. There are several areas the Champion will focus on:
- (i) Providing further leadership and standards that recognise the Council's statutory obligation as a Corporate Parent to the looked after and accommodated child/young person and further provide impetus for change and improvement in service delivery.
 - (ii) Promoting and safeguarding the rights of the looked after and accommodated child/young person ensuring that the services they require to remove barriers which are obstacles to progress are in place.
 - (iii) Identifying in association with recognised service providers at all levels the additional provisions required to ensure that the needs of looked after and accommodated children/young people are best met.
 - (iv) Communicating with these children/young people by consulting with them and their service providers to ensure that the looked after and accommodated child/young person receives the support, security and stability they require to achieve their individual potential.
 - (v) Support the implementation of the Corporate Parenting Board with Community Planning Partners and young people to ensure Argyll and Bute drive the improvement required for the looked after population.

6. CONCLUSION

This proposal for Children's Champions across four areas is a unique opportunity to develop the role within the Council further. Champions will lead and drive future development of all looked after and accommodated children/young people within Argyll and Bute through their understanding of children and young people's needs.

The Children's Champion will enhance the work already in place through existing services in working towards the future wellbeing of each accommodated child and young person's. They will be supported by Who Cares? Scotland and contribute to the Corporate Parenting Board. These developments will ensure we make significant improvement to how young people who are 'Looked After' experience your services.

7. IMPLICATIONS

7.1	Policy	Contributes to the development of the Corporate Parenting Policy
7.2	Financial	None
7.3	Legal	It will assist and fulfil the Council's statutory responsibility to looked after children and young people.
7.4	HR	None
7.5	Equalities	The Champions will assist to reduce stigma and discrimination faced by looked after children and young people.
7.6	Risk	None
7.7	Customer Service	None

Executive Director of Community Services

26 November 2012

For further information contact:

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